

**TITLE 16 OCCUPATIONAL AND PROFESSIONAL LICENSING**  
**CHAPTER 44 LANDSCAPE ARCHITECTS**  
**PART 4 LICENSE OR CERTIFICATE EXPIRATION AND RENEWAL**

**16.44.4.1 ISSUING AGENCY:** New Mexico Board of Landscape Architects.  
[16.44.4.1 NMAC - Rp, 16 44.4.1 NMAC, 9/30/2016; A, 12/27/2022]

**16.44.4.2 SCOPE:** The provisions of 16.44.4 NMAC apply to registered landscape architects and certified landscape architects in training.  
[16.44.4.2 NMAC - Rp, 16 44.4.2 NMAC, 9/30/2016]

**16.44.4.3 STATUTORY AUTHORITY:** This part is adopted pursuant to Landscape Architects Act, Sections 61-24B-11, 61-24B-15 NMSA 1978 and the Uniform Licensing Act, Section 61-1-34 NMSA 1978.  
[16.44.4.3 NMAC - Rp, 16 44.4.3 NMAC, 9/30/2016]

**16.44.4.4 DURATION:** Permanent.  
[16.44.4.4 NMAC - Rp, 16 44.4.4 NMAC, 9/30/2016]

**16.44.4.5 EFFECTIVE DATE:** September 30, 2016, unless a later date is cited at the end of a section.  
[16.44.4.5 NMAC - Rp, 16 44.4.5 NMAC, 9/30/2016]

**16.44.4.6 OBJECTIVE:** This part establishes the procedures for license and certificate expiration and renewal.  
[16.44.4.6 NMAC - Rp, 16 44.4.6 NMAC, 9/30/2016]

**16.44.4.7 DEFINITIONS:** (Refer to Part 1)

**16.44.4.8 LICENSE AND CERTIFICATE RENEWAL:**

**A.** Each landscape architect shall renew his or her license to practice landscape architecture in New Mexico annually on or before June 30 of the year by remitting to the board administrator a renewal fee with the renewal application form provided by the board. Continuing education hours shall be documented as described in 16.44.5.8. NMAC.

**B.** Each landscape architect in training shall renew his or her certificate to practice in New Mexico annually on or before June 30 of the year by remitting to the board administrator a renewal fee with the renewal application form provided by the board.  
[16.44.4.8 NMAC - Rp, 16 44.4.8 NMAC, 9/30/2016; A, 12/27/2022]

**16.44.4.9 LICENSE AND CERTIFICATE EXPIRATION DATE:** A license or certificate shall expire on July 1 unless renewed on or before June 30.  
[16.44.4.9 NMAC - N, 8-14-16]

**16.44.4.10 [RESERVED]**

**16.44.4.11 LICENSEE AND CERTIFICATE HOLDER RESPONSIBILITY:**

**A.** The licensee or certificate holder shall inform the board office of any changes in his or her physical mailing address, email address and telephone numbers within 30 days of the change.

**B.** Timely submittal of the complete renewal application shall be the sole responsibility of the licensee or certificate holder. Failure to receive a renewal application notice shall not relieve the licensee or certificate holder of his or her responsibility of renewing on or before June 30.  
[16.44.4.11 NMAC - Rp, 16 44.4.11 NMAC, 9/30/2016]

**16.44.4.12 RENEWAL OF EXPIRED LICENSE:**

**A.** An individual holding an expired license or certificate may submit a renewal application and shall be required to pay all applicable renewal fees and late fees as prescribed by 16.44.8 NMAC.

**B.** Expired licenses or certificates that are not renewed within 12 months of the expiration date shall not be renewed.

C. Individuals seeking to renew licenses or certificates after 12 months from the expiration date shall be required to apply for a new license or certificate.

D. An individual with an expired license and practicing landscape architecture or holding oneself out to be a landscape architect is in violation of the Landscape Architects Act and is subject to disciplinary proceedings in accordance with the Landscape Architects Act and the Uniform Licensing Act, Sections 61-1-1 et seq. NMSA 1978.

E. An individual with an expired certificate holding oneself out to be a landscape architect in training is in violation of the Landscape Architect Act and is subject to disciplinary proceedings in accordance with the Landscape Architect Act and of the Uniform Licensing Act, Sections 61-1-1 et seq. NMSA 1978.  
[16.44.4.12 NMAC - Rp, 16 44.4.12 NMAC, 9/30/2016]

**16.44.4.13 APPROVAL OF RENEWAL APPLICATION:** Upon receipt of a complete renewal application, the board authorizes the administrator to issue a license or certificate with an expiration date of June 30, which shall be ratified by the board at their next regularly scheduled meeting.  
[16.44.4.13 NMAC - Rp, 16 44.4.13 NMAC, 9/30/2016]

**HISTORY OF 16.44.4 NMAC:**

**Pre-NMAC History:** The material in this part was derived from that previously filed with the State Records Center and Archives under:

LAB 85-1, Rules and Regulations filed 11/27/1985;  
LAB 85-1, Rules and Regulations filed 12/2/1985;  
LAB 89-1, Rules and Regulations filed 5/5/1989;  
Rule 8 NMBLA, Failure to Renew filed 7/8/1992;  
Rule 9 NMBLA, Continuing Education filed 7/8/1992.

**History of Repealed Material:**

16 NMAC 44.5, Renewal and Continuing Education - Repealed 10/5/2002.  
16.44.4 NMAC, Registration for Licensure - filed 9/5/2002 - Repealed 9/30/2016.