

**TITLE 14       HOUSING AND CONSTRUCTION**  
**CHAPTER 12   MANUFACTURED HOUSING**  
**PART 8       RENEWAL AND CONTINUING EDUCATION**

**14.12.8.1       ISSUING AGENCY:** The Manufactured Housing Division of the Regulation and Licensing Department.

[14.12.8.1 NMAC - Rp, 14.12.2.1 NMAC, 12-01-10]

**14.12.8.2       SCOPE:** These rules and regulations apply to all manufacturers, dealers, brokers, salesman, installers, repairman, contractors, and purchasers of manufactured homes in the state of New Mexico.

[14.12.8.2 NMAC - Rp, 14.12.2.2 NMAC, 12-01-10]

**14.12.8.3       STATUTORY AUTHORITY:** These rules are promulgated pursuant to the Manufactured Housing Act, Sections 60-14-1 through 60-14-20 NMSA 1978.

[14.12.8.3 NMAC - Rp, 14.12.2.3 NMAC, 12-01-10]

**14.12.8.4       DURATION:** Permanent.

[14.12.8.4 NMAC - Rp, 14.12.2.4 NMAC, 12-01-10]

**14.12.8.5       EFFECTIVE DATE:** 12-01-10 unless a later date is cited at the end of a section.

[14.12.8.5 NMAC - Rp, 14.12.2.5 NMAC, 12-01-10]

**14.12.8.6       OBJECTIVE:** The objective of 14.12.8 NMAC is to set forth the license renewal and continuing education requirements for individuals licensed under the Manufactured Housing Act and these regulations.

[14.12.7.6 NMAC - Rp, 14.12.2.6 NMAC, 12-01-10]

**14.12.8.7       DEFINITIONS:** [RESERVED]

[Refer to 14.12.1.7 NMAC]

**14.12.8.8       RENEWALS:**

**A.** Each license shall be renewed annually during its anniversary month. The division shall mail a renewal notice to each current licensee at least 30 days prior to the expiration date of the license.

**B.** Renewal notices will be mailed to the last known address on file with the division. It is the responsibility of the licensee to keep the division informed of any changes in address.

**C.** The licensee is responsible for renewing his license. Failure to receive the renewal notice shall not relieve the licensee of the responsibility of renewing his license before the expiration date.

**D.** The filing date of a renewal application shall be the date the envelope is postmarked or, if hand delivered, the date the renewal application is received by the division.

**E.** The division shall allow a 30-day grace period after a license has expired for a licensee to renew without penalty. After the 30-day grace period the licensee must pay a late renewal fee equal to one dollar (\$1.00) for each day, up to thirty days, that has elapsed since the 30-day grace period and thereafter for a fee equal to twice the amount of the annual license fee.

**F.** If a license is expired for one-year following the expiration date the license shall be cancelled and the licensee must re-apply for licensure, which includes taking and passing any required examination.

[14.12.8.8 NMAC - Rp, 14.12.2.26 NMAC, 12-01-10]

**14.12.8.9       INACTIVE LICENSE:**

**A.** A licensee can submit a written request to the division that a license be placed in inactive status. The licensee must surrender his license certificate to the division and submit a written statement indicating that no work will be performed under the inactive license during the period that the license is in inactive status.

**B.** Regulations pertaining to renewal of any license or to bonding requirements shall apply to any license during the period the license is in inactive status.

**C.** Inactive status of a license shall not affect any pending investigation or disciplinary action against a licensee.

[14.12.8.9 NMAC - Rp, 14.12.2.27 NMAC, 12-01-10]

**14.12.8.10 CONTINUING EDUCATION:** In order to qualify for annual renewal of an installer or repairman license, the licensee must provide evidence of completing 3 hours of division approved continuing education.

[14.12.8.10 NMAC - N, 12-01-10]

**HISTORY of 14.12.8 NMAC:**

**Pre-NMAC History:**

Material in the part was derived from that previously filed with the commission of public records - state records center and archives:

CIC 70-5, 1969 Standards for Mobile Homes, filed 09-02-70

CIC MB 70-9, Standard for Mobile Homes for New Mexico, filed 10-23-70

CIC 71-5, 1971 Mechanical Mobile Home Code for New Mexico, filed 09-16-71

CIC 72-3, 1972 Standards for Mobile Homes, filed 08-18-72

CIC 73-1, 1973 Standards for Mobile Homes, filed 10-30-73

CIC MHB 75-4, 1975 Standard for Mobile Home Regulations pertaining to Manufacturers, Dealers, and Installers, filed 10-08-75

CIC MHB 77-7, Regulations pertaining to Manufacturers, Dealers, Brokers, Salesmen, Installers, and Repairmen, filed 04-02-77

MHD 77-1, Regulations pertaining to Manufacturers, Dealers, Brokers, Salesmen, Installers and Repairmen, filed 04-26-77

MHD 81-1, Mobile Housing Division Regulations, filed 05-27-81

MHD 83-1, Manufactured Housing Division Regulations, filed 08-18-83

MHD 85-1, Manufactured Housing Division Regulations, filed 02-01-85

MHD 88-1, Manufactured Housing Division Regulations, filed 08-09-88

MHD 90-1, Manufactured Housing Division Regulations, filed 12-08-89

**History of Repealed Material:**

14 NMAC 12.2, Manufactured Housing Requirements (filed 9-16-97) repealed 12-01-1998.

14 NMAC 12.2, Manufactured Housing Requirements (filed 10-14-98) repealed 6-01-1999.

14 NMAC 12.2, Manufactured Housing Requirements (filed 4-14-99) repealed 9-14-2000.

14.12.2 NMAC, Manufactured Housing Requirements (filed 8-01-00) repealed 12-01-2010.

**Other History:**

MHD 90-1, Manufactured Housing Division Regulations (filed 12-08-89) was renumbered, reformatted, amended and replaced by 14 NMAC 12.2, Manufactured Housing Requirements, effective 12-01-1998.

14 NMAC 12.2, Manufactured Housing Requirements (filed 10-14-98) was replaced by 14 NMAC 12.2, Manufactured Housing Requirements, effective 6-01-1999.

14 NMAC 12.2, Manufactured Housing Requirements (filed 4-14-99) was replaced by 14.12.2 NMAC, Manufactured Housing Requirements, effective 9-14-2000.

Those applicable portions of 14.12.2 NMAC, Manufactured Housing Requirements (filed 8-01-00) were replaced by 14.12.8 NMAC, Renewal and Continuing Education, effective 12-01-2010.