

TITLE 16 OCCUPATIONAL AND PROFESSIONAL LICENSING
CHAPTER 21 PODIATRISTS
PART 8 CONTINUING EDUCATION

16.21.8.1 ISSUING AGENCY: Regulation and Licensing Department, Board of Podiatry.
[16.21.8.1 NMAC - Rp, 16.21.8.1 NMAC 5/3/2019]

16.21.8.2 SCOPE: Individuals with a license to practice podiatry in the state of New Mexico.
[16.21.8.2 NMAC - Rp, 16.21.8.2 NMAC 5/3/2019]

16.21.8.3 STATUTORY AUTHORITY: This rule is promulgated pursuant to the Podiatry Act, Subsection B of Section 61-8-10.1 NMSA 1978, which requires, as a condition of license renewal, evidence of completion of post-graduate study as required by board rule.
[16.21.8.3 NMAC - Rp, 16.21.8.3 NMAC 5/3/2019]

16.21.8.4 DURATION: Permanent.
[16.21.8.4 NMAC - Rp, 16.21.8.4 NMAC 5/3/2019]

16.21.8.5 EFFECTIVE DATE: May 3, 2019 unless a later date is cited at the end of a section.
[16.21.8.5 NMAC - Rp, 16.21.8.5 NMAC 5/3/2019]

16.21.8.6 OBJECTIVE: To establish the criteria, standards, approval requirements, verification and waiver requirements, for post-graduate study required by the board for license renewal.
[16.21.8.6 NMAC - Rp, 16.21.8.6 NMAC 5/3/2019]

16.21.8.7 DEFINITIONS: [RESERVED]

16.21.8.8 HOURS REQUIRED: Sixteen hours of continuing education are required annually, with two hours specifically related to pain management as defined in 16.21.9.11 NMAC. Initial licenses issued for a period of less than six months do not require any continuing education for the initial licensing period. Licenses issued for more than six months but less than 12 months require eight hours of continuing education for the initial licensing period.

A. Continuing education coursework must contribute directly to the practice of podiatric medicine.
B. One hour of credit will be granted for every contact hour of instruction. This credit shall apply to either academic or clinical instruction.
[16.21.8.8 NMAC - Rp, 16.21.8.8 NMAC 5/3/2019]

16.21.8.9 APPROVED COURSES: Continuing education courses offered or sponsored by the following organizations are automatically approved by the board:

A. a college of podiatric medicine which is accredited by the council podiatric medical education (CPME) of the American podiatric medical association;
B. constituent society of the American podiatric medical association;
C. an organization or sponsor approved by the “CPME” of the American podiatric medical association; or
D. hospital or other health care organizations sponsored in-service programs related to the practice of podiatry.
[16.21.8.9 NMAC - Rp, 16.21.8.9 NMAC 5/3/2019]

16.21.8.10 APPROVAL REQUIREMENTS: Any course not sponsored by a recognized provider may be approved by the designee of the board. The application for approval must include the name of the course, the sponsor, course outline, date, location, hours, names and qualifications of presenters, and the method that will be used to certify attendance.
[16.21.8.10 NMAC - Rp, 16.21.8.10 NMAC 5/3/2019]

16.21.8.11 ALLOWED COURSES AND PROVIDERS: The following courses and activities are acceptable for CME credit:

A. Post Graduate Education: This category includes internships, residencies and fellowships, 14 hours of credit allowed for full time participants.

B. Specialty Training/Certifications: Four hours of credit per certificate for specialty training with a maximum of 10 hours per year. A maximum of 10 hours of credit is allowed for certification with a CPME approved board initially obtained or renewed within the license renewal cycle.

C. Teaching: One credit hour is allowed for each hour of teaching medical students or physicians in a United States medical school, an approved residency/fellowship or for teaching in other programs approved by the board with maximum of 10 hours per reporting.

D. Physician Preceptors/Mentors: A maximum of five hours of credit during a year reporting period is acceptable for licensed podiatrists who are acting as preceptors/mentors for students enrolled in an accredited medical degree program or as preceptors/mentors for students enrolled in a combined bachelor of arts and medical degree program.

E. Papers and Publications: 10 hours of credit are allowed for each original scientific medical paper or publication written by a licensee. For acceptance, papers must have been presented to a recognized national, international, regional or state society or organization whose membership is primarily physicians; or must have been published in a recognized medical or medically related scientific journal.

F. Advanced Life Support: Two hours of credit may be claimed during reporting period for successful completion of advanced cardiac life support (ACLS), pediatric advanced life support (PALS), advanced trauma life support (ATLS) and neonatal advanced life support (NALS) courses.

[16.21.8.11 NMAC - Rp, 16.21.8.11 NMAC 5/3/2019]

16.21.8.12 VERIFICATION OF COURSE ATTENDANCE: The following documents, or combination of documents, may be used to verify attendance in required continuing education.

A. Course certificate with the course title, content, presenter, sponsor and hours.

B. Course attendance sheet submitted by the sponsor.

C. Course code or statement of attendance from presenter or sponsor.

[16.21.8.12 NMAC - Rp, 16.21.8.12 NMAC 5/3/2019]

16.21.8.13 VERIFICATION OF CONTINUING EDUCATION HOURS: Each podiatrist renewing a license shall attest that they have obtained the required hours of continuing medical education (CME). Documentation of CME is not required unless you are selected for the annual CME compliance audit. If you are selected for audit you will be notified and provided with instructions for compliance. The board may audit CME records at any time, so CME records must be maintained for at least one year following the renewal cycle in which they are earned.

[16.21.8.13 NMAC - Rp, 16.21.8.13 NMAC 5/3/2019]

16.21.8.14 ACCEPTABLE DOCUMENTATION OF CME INCLUDES:

A. Photocopies of original certificates or official letters from course sponsors or online providers.

B. Postgraduate CME hours must be documented and attested either by the dean of the medical school, the chief of service, the course director, or an equivalent authority.

C. Advanced degree studies must be documented and attested either by the dean of the medical school, the chief of service, the course director, or an equivalent authority.

D. Teaching hours must be documented and attested either by the dean of the medical school, the chief of service, the course director, or an equivalent authority.

E. Preceptor hours must be documented and attested either by the dean of the medical school, the chief of service, the course director, or an equivalent authority.

F. Papers or publications must be documented with a copy.

[16.21.8.14 NMAC - Rp, 16.21.8.14 NMAC 5/3/2019]

16.21.8.15 WAIVER OF REQUIREMENTS: Waivers of the continuing education requirement may be considered for the following situations for licensees.

A. During periods of prolonged illness or physical incapacity.

(1) For the purposes of this rule, the duration of a prolonged illness or physical incapacity period will be defined as longer than six months.

(2) Any licensee who wishes to apply for this type of waiver of continuing education must submit in writing a letter detailing the nature of the illness or incapacity and its probable duration. The board will

review this waiver request and allow the licensee or the licensee's representative to attend board meeting to present evidence of support of this waiver request and to speak to the board concerning the petition for waiver. The burden shall be on the licensee to prove to the board the necessity of the waiver. The decision of the board on the waiver shall be final.

B. Any licensee who believes that the licensee is entitled to a waiver of a continuing education requirement for reasons of prolonged illness or physical incapacity shall request such a waiver by sending the board a letter from his or her physician setting out in detail the nature of the illness or incapacity and its probable duration. The board shall notify the licensee in writing of the date on which the application will be considered by the board. The licensee or the licensee's representative may attend the meeting, present evidence on behalf of a petition for waiver, and to speak to the board concerning the petition. The burden shall be on the licensee to satisfy the board of the necessity of the waiver. The decision of the board on the waiver shall be final.

C. Licensee in the United States military practicing or residing outside the United States shall not be required to fulfill the continuing education requirements for the period of the absence.

(1) The board must be notified prior to license expiration that the licensee will be outside the United States, including the period of the absence.

(2) Upon return to the United States, the licensee shall complete the continuing education required for the years of practice within the US during the renewal cycle, or apply in writing to the board detailing reason for deferral of this requirement.

D. Applications for waiver under this section must be filed as soon as the licensee has reason to believe that grounds for the waiver exist.

[16.21.8.15 NMAC - Rp, 16.21.8.15 NMAC 5/3/2019]

16.21.8.16 EXTENSION TO MEET REQUIREMENTS: The board may extend the time in which a licensee may meet the required continuing education requirements.

A. A licensee unable to fulfill the continuing education requirements may apply to the board for an extension of time in which to meet educational requirements. Extensions of up to three months may be granted by the board or its designee. Licensees granted an extension must pay the late fee defined in Subsection F of 16.21.2.8 NMAC to cover the cost of additional processing requirements.

B. A licensee who is unable to fulfill the requirements within the three month extension must apply to the board for an additional extension.

[16.21.8.16 NMAC - Rp, 16.21.8.16 NMAC 5/3/2019]

HISTORY of 16.21.8 NMAC:

Pre-NMAC History:

The material in this part was derived from that previously filed with the commission of public records - state records center and archives:

Rule VII, Continuing Education, filed 7/21/1980.

Rule VII, Continuing Education, filed 10/6/1987.

Rule VII, Continuing Education, filed 8/18/1989.

History of Repealed Material: Rule VI, Renewal Of License (filed 8/18/1989), repealed 10/15/2004.

16.21.8 NMAC, Podiatrists - Continuing Education filed 9/15/2004, Repealed effective 5/3/2019.

Other History:

Rule VII, Continuing Education (filed 8/18/1989) was renumbered, reformatted and replaced by 16.21.8 NMAC, Continuing Education, effective 10/15/2004.

16.21.8 NMAC, Podiatrists - Continuing Education filed 9/15/2004 was replaced by 16.21.8 NMAC, Podiatrists - Continuing Education effective 5/3/2019.