

**TITLE 16        OCCUPATIONAL AND PROFESSIONAL LICENSING**  
**CHAPTER 13    NURSING HOME ADMINISTRATORS**  
**PART 7         LICENSE ISSUANCE**

**16.13.7.1        ISSUING AGENCY:** New Mexico Nursing Home Administrators Board.  
[10/31/1995; 16.13.7.1 NMAC - Rn, 16 NMAC 13.7.1, 1/25/2001; A, 4/15/2002]

**16.13.7.2        SCOPE:** The provisions in Part 7 of Chapter 13 apply to all persons to the Board of Nursing Home Administrators for licensure in New Mexico.  
[10/31/1995; 16.13.7.2 NMAC - Rn, 16 NMAC 13.7.2, 1/25/2001, A, 01/14/2023]

**16.13.7.3        STATUTORY AUTHORITY:** Part 7 of Chapter 13 is promulgated pursuant to the Nursing Home Administrators Act, Sections 61-13-8, 61-13-10, 61-13-11, and 61-13-12 NMSA 1978 (1993 Repl. Pam.).  
[10/31/1995; 16.13.7.3 NMAC - Rn, 16 NMAC 13.7.3, 1/25/2001]

**16.13.7.4        DURATION:** Permanent.  
[10/31/1995; 16.13.7.4 NMAC - Rn, 16 NMAC 13.7.4, 1/25/2001]

**16.13.7.5        EFFECTIVE DATE:** October 31, 1995.  
[10/31/1995; 16.13.7.5 NMAC - Rn, 16 NMAC 13.7.5, 1/25/2001]

**16.13.7.6        OBJECTIVE:** The objective of Part 7 of Chapter 13 is to establish the policies and procedures for issuance of a nursing home administrators license to qualified applicants.  
[10/31/1995; 16.13.7.6 NMAC - Rn, 16 NMAC 13.7.6, 1/25/2001]

**16.13.7.7        DEFINITIONS:** [RESERVED]  
[10/31/1995; 16.13.7.7 NMAC - Rn, 16 NMAC 13.7.7, 1/25/2001]

**16.13.7.8        APPROVED EXAMINATION APPLICANT:** After the applicant has met all the requirements for licensure by examination, has successfully passed the national licensing examination, and has been approved by the Board, the Board may issue the applicant an initial license to practice nursing home administration in New Mexico.  
[10/31/1995; 16.13.7.8 NMAC - Rn, 16 NMAC 13.7.8, 1/25/2001]

**16.13.7.9        [RESERVED]**  
[10/31/1995; 16.13.7.9 NMAC - Rn, 16 NMAC 13.7.9, 1/25/2001; Repealed, 1/14/2023]

**16.13.7.10       [RESERVED]**  
[10/31/1995; 16.13.7.10 NMAC - Rn, 16 NMAC 13.7.10, 1/25/2001; A, 4/15/2002; Repealed, 1/14/2023]

**16.13.7.11       LICENSE DISPLAY:** The initial wall license must be displayed at the nursing home where the administrator is employed.  
[10/31/1995; 16.13.7.11 NMAC - Rn, 16 NMAC 13.7.11, 1/25/2001]

**16.13.7.12       ADDRESS/EMPLOYMENT CHANGES:** It is the licensee's responsibility to keep the Board immediately informed of any changes in address, phone numbers, and place of employment so that renewal notices and correspondence from the Board will be received by the licensee on a timely basis.

**A.** Notification of address or employment changes will only be accepted in writing.

**B.** Notification of facility administrator or changes of facility administrator to the Health Department's Bureau of Licensing and Certification does **not** constitute notification of changes of employment to the Board.

[10/31/1995; 16.13.7.12 NMAC - Rn, 16 NMAC 13.7.12, 1/25/2001]

**16.13.7.13       NOTICE TO OTHER STATE AGENCIES:** The board has a "licensee search" link available on its website at [www.rld.state.nm.us/b&c/nhab](http://www.rld.state.nm.us/b&c/nhab) for interested parties to verify whether or not a person is currently licensed by the board. The website licensee information is updated daily as new licenses are issued and license

status changes occur. Hard/copy lists are available to other state agencies upon request and at no cost; and to other parties for a minimal administrative fee, however, the information on hardcopy lists can rapidly become outdated [10/31/1995; 16.13.7.13 NMAC - Rn, 16 NMAC 13.7.13, 1/25/2001; A, 2/15/2004]

**HISTORY of 16.13.5 NMAC:**

**Pre/NMAC History:** None

**History of Repealed Material:** [RESERVED]

**Other History:** 16 NMAC 13.7, License Issuance, filed 10/13/95, renumbered and reformatted to 16.13.7 NMAC, License Issuance, effective 1/25/2001.