



**MINUTES OF THE STATE COMMISSION OF PUBLIC RECORDS  
REGULAR MEETING VIRTUALLY VIA ZOOM – October 6, 2022  
1205 Camino Carlos Rey, Santa Fe, NM 87505**

**Members Present**

Brian Colón, Esq.	Chairman and State Auditor
J. R. Rael	Attorney General, Designee
John Garcia	General Services Department
Stephanie Wilson	State Law Librarian, Supreme Court Law Library
Peter Ives, Esq.	Department of Cultural Affairs, Designee
Dylan Lange, Esq.	Secretary of the State, Designee

**Staff Present**

Rick Hendricks, Ph.D.	State Records Administrator
Georgette Chávez	Deputy State Records Administrator
Ruben Rivera	Chief Information Officer, ASD
Samantha J. Fenrow, Esq.	Legal Counsel
John Kreienkamp, Esq.	Counsel to Commission, Office of the Attorney General
Felicia Lujan	Director, State Archives of New Mexico (SANM)
Leo Lucero	Director, Records Management Division, RMD

**Public Present**

Robert Wise  
Michael Lujan  
Marcella Armijo  
Helen Hordes  
Heather Vigil Clark  
Roberta Moreno  
Stephanie Martinez  
Johnna Padilla  
Linda Vigil  
Bert Fern  
Dr. Stan Hordes

**I. OPENING ACTIVITIES**

**A. Call to Order**

Chairman Colón called the meeting to order at 10:00 a.m.

**B. Approval of the Agenda**

Chairman Colón entertained a **MOTION** to approve the agenda. Ms. Wilson **MOVED**. Mr. Garcia **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote, with the exception of Mr. Ives who was not yet present at the meeting.

**C. Approval of the Minutes of the May 24, 2022, Regular Meeting**

Chairman Colón entertained a **MOTION** to approve the minutes as presented. Mr. Rael **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote, with the exception of Mr. Ives who was not yet present at the meeting.

**II. ACTION ITEMS**

**A. Adoption of Fiscal Year 2023 Commission of Public Records Reasonable Meeting Notice Resolution pursuant to the Open Meeting Act, Section 10-15-1 (D) NMSA 1978**

The chair entertained a **MOTION** to approve the Resolution as amended. Mr. Lange **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote, with the exception of Mr. Ives who was not yet present at the meeting.

**B. Ruben Rivera: FY24 Appropriation Request Presentation**

Ruben Rivera gave a presentation on the FY24 Appropriation Request. The chair noted that this was an informational presentation as the Request had already been submitted. The chair inquired as to whether any of the commissioners had questions, and none did.

**C. Acceptance of Deed of Gift, Dr. Stan Hordes**

Felicia Lujan made a presentation on the work of Dr. Hordes, which is available upon request and is posted on the agency website. Dr. Hordes began presenting on the collection being donated, was interrupted by connectivity issues, and completed his presentation following the Directors Report. The chair invited questions and comments from the commissioners and all thanked Dr. Hordes.

The chair entertained a **MOTION** to accept the Deed of Gift. Mr. Rael **MOVED**. Mr. Ives **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote.

**III. DIRECTORS REPORT**

Deputy Chávez reported on current staffing and vacancy rates and provided information regarding the fiscal year 2022 budget. She also spoke regarding the General Services Department having successfully completed radon mitigation work in the building in which SRCA is located.

**IV. PUBLIC COMMENT**

There was no public comment.

**V. SCHEDULING OF NEXT MEETING**

Chairman Colón stated the next meeting is scheduled for November 22, 2022.

**VI. ADJOURNMENT**

Chairman Colón entertained a **MOTION** to adjourn. Ms. Wilson **MOVED**. Mr. Garcia **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote.

Submitted by: \_\_\_\_\_  
Dr. Rick Hendricks, State Records Administrator      Date

Attested by: \_\_\_\_\_  
Brian S. Colón, Esq., Commission Chair      Date

Minutes Approved on: \_\_\_\_\_

