

NEW MEXICO
State Records Center and Archives
COMMISSION OF PUBLIC RECORDS
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NMHRAB Regular Meeting

July 29, 2022

In Attendance: Dr. Rick Hendricks, Georgette Chavez, Rob Martínez, Nicolasa Chávez, Ryan Flahive, Jonathan Pringle, Elizabeth Ehrnst, Lisa Johnston, Mara Minwegen

- I. Call to Order – Chairman Hendricks called the meeting to order at 10:05am
- II. Adoption of FY23 OMA Resolution – Ms. Johnston moved to approve the FY23 OMA Resolution, Mr. Martínez seconded the motion, all voted in favor
- III. Public comments – Dr. Hendricks made a request for any comments from the public, there were none
- IV. Approval of Agenda – Ms. Johnston moved to approve the agenda, Mr. Flahive seconded the motion, all voted in favor
- V. Approval of Minutes November 9, 2021, regular meeting – Mr. Pringle moved to approve the minutes of the November 9, 2021, meeting, Ms. Ehrnst seconded the motion, all voted in favor
- VI. New Business

Ranking of Grants for FY23 – Dr. Hendricks announced the FY23 ranking process and the unusual circumstance of two organizations tying for second and third place. Ms. Chávez shared the ranking spreadsheet for all to view. Mr. Pringle stressed his disappointment of the UNM Health Sciences Library being unable to apply since he was on the grant application. Dr. Hendricks explained that the reason was because of NM Rule that was instated before his tenure as State Records Administrator. He announced that SRCA would be proposing a new rule change this August at the next CPR meeting. He also said he would send out information regarding the upcoming rule changes and requests being made so NMHRAB can be informed, he also invited them all to attend the meeting. The new rule proposals also ask for an increase in the number of members who can serve on the board and to simplify the grant application. Rick Hendricks asked for a motion to approve the ranking. Mr. Flahive moved to change the

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Hon. Hector Balderas
Attorney General

Hon. Brian S. Colón
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Hon. Maggie Toulouse Oliver
Secretary of State

Debra Garcia y Griego
Secretary, Department of Cultural Affairs

John A. Garcia
Secretary, General Services Department

Stephanie Wilson
State Law Librarian, Supreme Court law Library

distribution of awards so that the first-place recipient would receive 100% funding instead of 95% funding. Lisa seconded the motion. All voted in favor.

- VII. Scheduling of Emergency Preparedness and Response Workshop – Ms. Chávez reported on her discussions with NEDCC (Northeastern Document Conservation Center). The costs of holding two virtual workshops in the Spring of this FY23 are \$3565.00, this fee is good for 12 months. The group discussed various workshop scenarios dependent upon the ongoing Covid19 pandemic. It was agreed to hold virtual workshops, but all agreed that it would work best to have all participants physically present and share the instruction virtually via a large screen for all to see.
- VIII. FY23 Work Plan – Dr. Hendricks presented the FY23 workplan which is based on the FY21 workplan (the last time a workplan was updated) he mentioned several items that don't pertain anymore. Lengthy discussion followed about reaching out to new board members, diversifying the board and the pool of grant applicants, archival training to county government organizations and rural communities by state archives staff, how best to move forward with the Traveling Archivist program. All agreed that they would like to bring back the traveling archivist program during the next two-year grant cycle, FY25 and FY26. All noted that Covid19 and the low stipend affected the program and the fact that there were no applicants this FY23. All discussed ways to improve the program and agreed that there is a need for additional funding sources or partnerships with universities to encourage recent graduates and fourth year students. Mr. Martínez discussed the importance of synergy with New Mexico's State Archives. Ms. Johnston gave a report and updated NMHRAB on COSA activities and announced the upcoming conference at the end of September.
- IX. Chair's Report – Dr. Hendricks stated that everything he was going to report on was addressed during the previous discussions on workshops, the traveling archivist program, and the upcoming requests for rule changes.
- X. Scheduling of Next Meeting – The next NMHRAB meeting is scheduled for Wednesday, November 16, 2022, via Zoom.
- XI. Adjournment – The meeting was adjourned at 11:40am.

Applicant	Proposal #	Ranking	Funding % 0.00	Requested	Awarded Formula
<i>New Mexico Holocaust Museum - Abq.</i>	23-11	1	1.00	\$3,306.00	\$3,306.00
<i>New Mexico History Museum - Santa Fe</i>	23-10	2	0.75	\$8,500.00	\$6,375.00
<i>Museum of Spanish Colonial Art - Santa Fe</i>	23-08	3	0.75	\$8,500.00	\$6,375.00
<i>Couse-Sharpe - Taos</i>	23-04	4	0.65	\$6,900.00	\$4,485.00
<i>New Mexico Museum of Art - Santa Fe</i>	23-13	5	0.55	\$8,500.00	\$4,675.00
<i>National Atomic Museum - Abq.</i>	23-09	6	0.50	\$8,500.00	\$4,250.00
<i>New Mexico Jewish Historical Society - Abq.</i>	23-12	7		\$5,322.00	\$0.00
<i>Ernie Mills - Santa Fe</i>	23-05	8		\$8,500.00	\$0.00
<i>East Mountain Historical Society - Tijeras</i>	23-06	9		\$8,500.00	\$0.00
<i>Cibola County History Museum - Grants</i>	23-02	10		\$5,625.00	\$0.00
<i>Museum of the American Military Family Tijeras</i>	23-07	11		\$6,000.00	\$0.00
<i>Center for Contemporary Art - Santa Fe</i>	23-01	12		\$8,300.00	\$0.00
<i>City of Raton - Raton</i>	23-03	13		\$8,500.00	\$0.00
<i>Total Grant Funding Available</i>				\$29,546.58	
<i>Total Grant Funding Awarded</i>				\$29,466.00	
<i>Balance</i>				\$80.58	

Approved Dec. 7, 2022

Rick Hendricks
State Records Administrator
State NMHRAB Coordinator