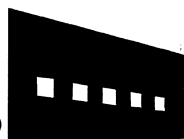


NEW MEXICO



State Records Center and Archives

COMMISSION OF PUBLIC RECORDS

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MINUTES OF THE STATE COMMISSION OF PUBLIC RECORDS REGULAR MEETING VIRTUALLY VIA ZOOM – October 6, 2022 1205 Camino Carlos Rey, Santa Fe, NM 87505

Members Present

Brian Colón, Esq.	Chairman and State Auditor
J. R. Rael	Attorney General, Designee
John Garcia	General Services Department
Stephanie Wilson	State Law Librarian, Supreme Court Law Library
Peter Ives, Esq.	Department of Cultural Affairs, Designee
Dylan Lange, Esq.	Secretary of the State, Designee

Staff Present

Rick Hendricks, Ph.D.	State Records Administrator
Georgette Chávez	Deputy State Records Administrator
Ruben Rivera	Chief Information Officer, ASD
Samantha J. Fenrow, Esq.	Legal Counsel
John Kreienkamp, Esq.	Counsel to Commission, Office of the Attorney General
Felicia Lujan	Director, State Archives of New Mexico (SANM)
Leo Lucero	Director, Records Management Division, RMD

Public Present

Robert Wise
Michael Lujan
Marcella Armijo
Helen Hordes
Heather Vigil Clark
Roberta Moreno
Stephanie Martinez
Johnna Padilla
Linda Vigil
Bert Fern
Dr. Stan Hordes

I. OPENING ACTIVITIES

A. Call to Order

Chairman Colón called the meeting to order at 10:00 a.m.

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Hon. Hector Balderas
Attorney General

Hon. Brian S. Colón
Chairman/State Auditor

Hon. Maggie Toulouse Oliver
Secretary of State

Debra Garcia y Griego
Secretary, Department of Cultural Affairs

John A. Garcia
Secretary, General Services Department

Stephanie Wilson
State Law Librarian, Supreme Court Law Library

B. Approval of the Agenda

Chairman Colón entertained a **MOTION** to approve the agenda. Ms. Wilson **MOVED**. Mr. Garcia **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote, with the exception of Mr. Ives who was not yet present at the meeting.

C. Approval of the Minutes of the May 24, 2022, Regular Meeting

Chairman Colón entertained a **MOTION** to approve the minutes as presented. Mr. Rael **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote, with the exception of Mr. Ives who was not yet present at the meeting.

II. ACTION ITEMS

A. Adoption of Fiscal Year 2023 Commission of Public Records Reasonable Meeting Notice Resolution pursuant to the Open Meeting Act, Section 10-15-1 (D) NMSA 1978

The chair entertained a **MOTION** to approve the Resolution as amended. Mr. Lange **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote, with the exception of Mr. Ives who was not yet present at the meeting.

B. Ruben Rivera: FY24 Appropriation Request Presentation

Ruben Rivera gave a presentation on the FY24 Appropriation Request. The chair noted that this was an informational presentation as the Request had already been submitted. The chair inquired as to whether any of the commissioners had questions, and none did.

C. Acceptance of Deed of Gift, Dr. Stan Hordes

Felicia Lujan made a presentation on the work of Dr. Hordes, which is available upon request and is posted on the agency website. Dr. Hordes began presenting on the collection being donated, was interrupted by connectivity issues, and completed his presentation following the Directors Report. The chair invited questions and comments from the commissioners and all thanked Dr. Hordes.

The chair entertained a **MOTION** to accept the Deed of Gift. Mr. Rael **MOVED**. Mr. Ives **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote.

III. DIRECTORS REPORT

Deputy Chávez reported on current staffing and vacancy rates and provided information regarding the fiscal year 2022 budget. She also spoke regarding the General Services Department having successfully completed radon mitigation work in the building in which SRCA is located.

IV. PUBLIC COMMENT

There was no public comment.

V. SCHEDULING OF NEXT MEETING

Chairman Colón stated the next meeting is scheduled for November 22, 2022.

VI. ADJOURNMENT

Chairman Colón entertained a **MOTION** to adjourn. Ms. Wilson **MOVED**. Mr. Garcia **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote.

Submitted by:


Dr. Rick Hendricks, State Records Administrator

November 22, 2022

Date

Attested by:


Brian S. Colón, Esq., Commission Chair

Date

12 / 2 / 2022

Minutes Approved on: November 22, 2022