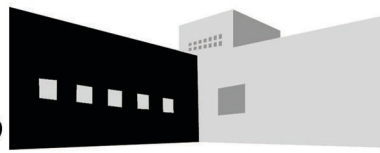


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COMMISSION OF PUBLIC RECORDS

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MINUTES OF THE STATE COMMISSION OF PUBLIC RECORDS REGULAR HYBRID MEETING – September 19, 2023 1205 Camino Carlos Rey, Santa Fe, NM 87505

Members Present

Robert Doucette	Chair and General Services Department
Hosho McCreesh, Esq.	Attorney General, Designee
Stephanie Wilson	State Law Librarian, Supreme Court Law Library
Brian Colón, Esq.	Secretary of the State, Designee
Max DeAzevedo, Esq.	Department of Cultural Affairs, Designee
Christopher Hill	State Auditor, Designee

Staff Present

Rick Hendricks, Ph.D.	State Records Administrator
Georgette L. Chávez	Deputy State Records Administrator
Samantha J. Fenrow, Esq.	Legal Counsel, SRCA
Todd Baran, Esq.	Counsel to Commission, Office of the Attorney General
Matt Ortiz	Director, Administrative Law Division
Dennis Branch	NM Register Editor, Administrative Law Division
Tanya Vigil	Bureau Chief, Records Management Division
Leo Lucero	Director, Records Management Division
Nicolasa Chávez	Deputy State Historian
Margarita Romero	Secretary, State Archives
Gail Packard	Business Operations, State Archives
Dena Hunt	Senior Archivist
Elena Perez-Lizano	Bureau Chief, State Archives
Eldon Vita	End User Support, Information Technology Management Division

Public Present

Chris Mechels
Jonathan Pringle
Bridgette Buyhan
Diane Kinderwater
Gayle Martinez
GuilhermeV
Susan Montoya
Tempest Kendall

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Hon. Raúl Torrez
Attorney General

Hon. Joseph Maestas
State Auditor

Hon. Maggie Toulouse Oliver
Secretary of State

Debra Garcia y Griego
Secretary, Department of Cultural Affairs

Robert E. Doucette Jr.
Secretary, General Services Department

Stephanie Wilson
State Law Librarian, Supreme Court Law Library

I. OPENING ACTIVITIES

A. Call to Order

Chair Doucette called the meeting to order at 10:00 a.m.

B. Approval of the Agenda

Chair Doucette entertained a **MOTION** to approve the agenda.

Mr. Colón **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY**.

C. Approval of the Minutes of the May 23, 2023, Regular Meeting

Chair Doucette entertained a **MOTION** to approve the minutes as presented. Mr. Hall **MOVED**. Ms. Wilson **SECONDED**. Mr. Colón abstained because he was not present at the last meeting. The motion **PASSED**.

II. ACTION ITEMS

A. Removal of NMHRAB member, Martha Shipman Andrews, pursuant to NMAC 1.13.9.9 F.

Dr. Hendricks indicated that Ms. Andrews had retired from NMSU and no longer wanted to serve on the board. Chair Doucette entertained a **MOTION** to remove Ms. Andrews from the NMHRAB. Mr. Colón **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY**.

B. Acceptance of Deed of Gift

The commission viewed a short film titled “Capturing Life Around the Dial; Capitol; Americas and Millennium” regarding the Diane Shirley Kinderwater Collection. Chair Doucette entertained a **MOTION** to accept the Diane Shirley Kinderwater Collection. Mr. Colón **MOVED**. Mr. Hall **SECONDED**. The motion **PASSED UNANIMOUSLY**.

III. PRESENTATIONS

A. Todd Baran, Esq., Attorney General Counsel to the Commission of Public Records

Mr. Baran introduced himself to the commission, SRCA staff, and the public.

B. Diane Shirley Kinderwater

Ms. Kinderwater made a presentation and showed items from her collection.

C. Director’s Report

Deputy Chávez reported on current staffing and vacancy rates, gave an update on the roof project, presented division highlights and provided information regarding fiscal year 2024 budget.

III. PUBLIC COMMENT

Mr. Mechels expressed concerns about the poor quality of the audio for the hybrid portion of the meeting and expressed concerns generally about enforcement of agency compliance with rulemaking procedures.

IV. SCHEDULING OF NEXT MEETING

Chair Doucette stated the next meeting is scheduled for November 21, 2023.

VI. ADJOURNMENT

Mr. Doucette entertained a **MOTION** to adjourn. Ms. Wilson **MOVED**. Mr. Hill **SECONDED**. The motion **PASSED UNANIMOUSLY**.

Submitted by: _____
Dr. Rick Hendricks, State Records Administrator Date _____

Attested by: _____
Robert Doucette, Commission Chair Date _____

Minutes Approved on: _____

