

COMMISSION OF PUBLIC RECORDS

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REGULAR MEETING

Hybrid Meeting Thursday, July 13, 2023, 10:00 AM

NMHRAB members present: Nicolasa Chávez, Rick Hendricks, Rob Martínez, Ryan Flahive NMHRAB members attending via Zoom attendance: Lisa Johnston, Jonathan Pringle, Elizabeth Ehrnst

I. OPENING ACTIVITIES

- A. Call to Order Dr. Hendricks called the meeting to order at 10:03AM
- B. Adoption of Fiscal Year 2024 New Mexico Historical Records Advisory Reasonable Meeting Notice Resolution pursuant to the Open Meeting Act, Section 10-15-1 (D) NMSA 1978. The FY24 Open meetings act resolution was adopted by unanimous roll-call vote.
- C. Approval of Agenda The July 13, 2023, meeting agenda was unanimously approved by roll-call vote.
- D. Approval of Minutes of the December 7, 2022, Regular Meeting The draft of meeting minutes from the December 7, 2022, was unanimously approved by roll-call vote.

II. ACTION ITEMS

A. Ranking of FY24 Grants – NMHRAB received permission from the NHPRC for a six-month extension of funding in the amount of \$15,300. Three grant applications were submitted with total funding requested at \$13,044.00. All applications were ranked as follows: 1st - New Mexico Jewish Historical Society, amount \$4,994.00. 2nd – Santa Fe Desert Chorale, amount \$5,000.00. 3rd – Taos County Historical Society, amount \$3050.00. Ms. Johnston moved to approve the ranking and awarding of regrant funds, Mr. Martínez seconded the motion. The motion was unanimously approved by roll-call vote.

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Applicant	Proposal #	Ranking	Funding % 0.00	Requested	Awarded Formula	RH	RM	EE	IJ	RF	JP	Total	Average
New Mexico Jewish Historical Society	01	1	100.00	\$4,994.00	\$4,994.00	115	116	113	89	91	95	619	103.17
Desert Chorale	03	2	100.00	\$5,000.00	\$5,000.00	120	114	112	84	76	102	608	101.33
Taos Historical Society	02	3	100.00	\$3,050.00	\$3,050.00	106	112	105	89	88	97	597	99.50
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Total Grant Funding Available				\$ 15,800.00									
Total Grant Funding Awarded				\$13,044.00									
Balance				\$2,256.00									

Ms. Chávez noted that the remaining balance for NMHRAB funds for the FY24 cycle is \$2, 256.00.

III. REPORTS

A. Grants Administrator's Report – Ms. Chávez reported that two conservation workshops were held in the Spring of 2023 for the FY23 cycle. These were the first in person workshops since 2019, pre-pandemic. They were held in conjunction with the North Eastern Document Conservation Center. The topic was disaster preparedness, planning, and recovery. The first workshop was held at the State Records Center and Archives on May 9, 2023, and had twelve people in attendance. The second workshop was held at the UNM Health Sciences Library in Albuquerque and had a full attendance of thirty. She thanked Jonathan Pringle for offering the space and helping to organize the workshop. Attendees came from as far as Cimarron, Taos, Las Cruces, and Zuni Pueblo. Chávez also noted that two workshops were conducted this spring when normally NMHRAB only conducts one per fiscal year. The two this spring made up for not having an inperson workshop last year because of the Covid-19 pandemic. Instruction at the workshops was conducted via Zoom with attendees in person.

Ms. Chávez reported that she conducted three site visits for FY23. These were the first in person site visits since 2019. She visited three of the six grant recipients. Sites visited were The Museum of Spanish Colonial Art/Spanish Colonial Arts Society, The New Mexico History Museum and Fray Angélico Chávez Library and Photo Archives, and the Lunder Research Center/Couse-Sharp Historic Site in Taos, New Mexico.

B. Chair's Report – Dr. Hendricks reported that a board member, Martha Shipman Andrews, needs to be officially removed from the board at the next commission meeting. Dr. Hendricks reported that Nicolasa Chávez had a conversation with a prospective new board member, Marissa Hendriks of the Lunder Research Center. Ryan Flahive commented that he had several prospective board members but wanted to know if the rule change had been made to allow entities to apply for NMHRAB grants even if one of their staff serves on the board. Dr. Hendricks stated that the rule had not been changed and that it did not look like it would be in the foreseeable future.

IV. PUBLIC COMMENT - None

V. SCHEDULING OF NEXT MEETING – The next NMHRAB meeting is scheduled for Tuesday November 14, 2023, at 10:00 am. This will be a hybrid meeting with in-person attendance in the Piñon Room at the State Records Center and Archives. Dr. Hendricks mentioned that the staff of the attorney general's office has informally expressed the view that members of boards and commissions should attend meetings in person but that meetings should be hybrid so that members of the public can attend remotely.

VI. ADJOURNMENT - Dr. Hendricks adjourned the meeting 10:17am

Submitted by: Rick Hendricks, December 14, 2023