**REGULAR MEETING**

**NOTICE & AGENDA**

The New Mexico Historical Records Advisory Board has scheduled a regular meeting for Thursday, December 14, 2023, at 10:00 a.m. This meeting will be a hybrid meeting, held via Zoom and in-person. Members of the public may attend via Zoom on a computer, mobile device, or telephone, or in person at 1205 Camino Carlos Rey, Santa Fe, NM 87507 in the Piñon Room. For those attending by Zoom, the video conference’s meeting ID and password, video conference link, and telephone numbers are as follows:

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Find your local number: <https://us06web.zoom.us/u/kdgRbWfK0b>

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the meeting, please contact Rick Hendricks at 505 476-7998 by December 7, 2023, or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. A copy of the agenda is also available on the Commission website and at the office of the State Records Administrator located at 1209 Camino Carlos Rey, Santa Fe, NM. The agenda is subject to change up to 72 hours prior to the meeting.

**AGENDA**

Hybrid Meeting Thursday, December 14, 2023, 10:00 AM

I. OPENING ACTIVITIES

A. Call to Order
B. Approval of Agenda
C. Approval of Minutes of the July 13, 2023, Ranking Meeting

II. ACTION ITEMS

1. Report on funding and discussion for next two year grant cycle
2. Recruitment of new board members

III. REPORTS

A. Grants Administrator’s Report – Update on FY24 mini-grant recipients

B. Chair’s Report

IV. PUBLIC COMMENT

*Time is reserved at each meeting for members of the public to address the Commission. The length of comments may be limited by the Chair if the schedule requires. Commission Members may ask clarifying questions but cannot enter substantive discussion or take formal action on comments unless noticed in a future meeting pursuant to the New Mexico Open Meetings Act.*

V. SCHEDULING OF NEXT MEETING

VI. ADJOURNMENT