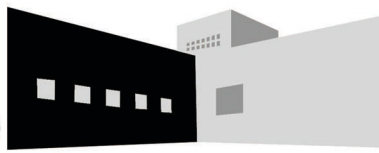


NEW MEXICO



State Records Center and Archives

COMMISSION OF PUBLIC RECORDS

Your Access to Public Information

MINUTES OF THE STATE COMMISSION OF PUBLIC RECORDS REGULAR HYBRID MEETING – February 20, 2024 1205 Camino Carlos Rey, Santa Fe, NM 87505

Members Present

Hosho McCreesh.	Acting Chair and Attorney General, Designee
Stephanie Wilson	State Law Librarian, Supreme Court Law Library
Brian Colón, Esq.	Secretary of the State, Designee
Max DeAzevedo, Esq.	Department of Cultural Affairs, Designee
Andrea Salazar, Esq.	State Auditor, Designee
Jennifer Conn	General Services Department, Designee

Staff Present

Rick Hendricks, Ph.D.	State Records Administrator
Georgette L. Chávez	Deputy State Records Administrator
Samantha J. Fenrow, Esq.	Legal Counsel, SRCA
Matt Ortiz	Director, Administrative Law Division
Dennis Branch	NM Register Editor, Administrative Law Division
Rob Martínez	State Historian
Tanya Vigil	Bureau Chief, Records Management Division
Leo Lucero	Director, Records Management Division
Nicolasa Chávez	Deputy State Historian
Jonathan Pringle	Director, State Archives
Margarita Romero	State Archives
Dena Hunt	State Archives
Elena Perez-Lizano	Bureau Chief, State Archives
Nicholas Henderson	Administrative Law Division
Justin Herrera	Administrative Law Division

Public Present

Geoff Mamerow
Martha Huereque
cgbaca
GuilhermeV
Chris Mechels
tclark
Fabian Rodriguez

1205 Camino Carlos Rey | Santa Fe, NM 87507 | www.srca.nm.gov

Hon. Raúl Torrez
Attorney General

Hon. Joseph Maestas
State Auditor

Hon. Maggie Toulouse Oliver
Secretary of State

Debra Garcia y Griego
Secretary, Department of Cultural Affairs

Robert E. Doucette Jr.
Secretary, General Services Department

Stephanie Wilson
State Law Librarian, Supreme Court Law Library

I. OPENING ACTIVITIES

A. Call to Order

Acting Chair McCreesh called the meeting to order at 10:00 a.m.

B. Approval of the Agenda

Acting Chair McCreesh entertained a **MOTION** to approve the agenda. Mr. Colón **MOVED**. Ms. Conn **SECONDED**. The motion **PASSED UNANIMOUSLY** on a roll call vote.

C. Approval of the Minutes of the November 21, 2023, Regular Meeting

Acting Chair McCreesh entertained a **MOTION** to approve the minutes. Mr. Colón **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED** on a roll call vote.

II. PRESENTATIONS

A. Audit Report -- Geoff Mamerow, Southwest Accounting Solutions

Mr. Mamerow presented the FY23 Audit Report, stating that once again the report had an unmodified opinion, with zero findings, and that the agency received one of the best opinions in the entire state. (The Audit Report was presented following the Annual and Director's Reports due to technical issues.)

B. FY23 Annual Report

Deputy Chávez presented the Annual Report and thanked staff for their hard work.

C. Director's Report

Deputy Chávez reported on current staffing and vacancy rates, provided information regarding fiscal year 2024 budget, and reported that the roof project had been completed.

III. PUBLIC COMMENT

Mr. Mechels expressed concerns generally about enforcement of state agencies' compliance with rulemaking procedures and records retention.

IV. SCHEDULING OF NEXT MEETING

Acting Chair McCreesh scheduled the next meeting for April 23, 2024.

V. ADJOURNMENT

Acting Chair McCreesh entertained a **MOTION** to adjourn. Ms. Wilson **MOVED**. Ms. Conn **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote.

Submitted by: _____
Dr. Rick Hendricks, State Records Administrator Date

Attested by: _____
Robert E. Doucette, Commission Chair Date

Minutes Approved on: _____

