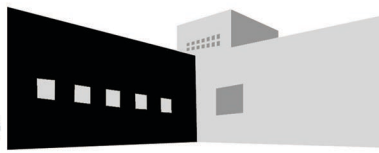


NEW MEXICO



## State Records Center and Archives

COMMISSION OF PUBLIC RECORDS

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### MINUTES OF THE STATE COMMISSION OF PUBLIC RECORDS REGULAR HYBRID MEETING – February 20, 2024 1205 Camino Carlos Rey, Santa Fe, NM 87505

#### Members Present

Hosho McCreesh.	Acting Chair and Attorney General, Designee
Stephanie Wilson	State Law Librarian, Supreme Court Law Library
Brian Colón, Esq.	Secretary of the State, Designee
Max DeAzevedo, Esq.	Department of Cultural Affairs, Designee
Andrea Salazar, Esq.	State Auditor, Designee
Jennifer Conn	General Services Department, Designee

#### Staff Present

Rick Hendricks, Ph.D.	State Records Administrator
Georgette L. Chávez	Deputy State Records Administrator
Samantha J. Fenrow, Esq.	Legal Counsel, SRCA
Matt Ortiz	Director, Administrative Law Division
Dennis Branch	NM Register Editor, Administrative Law Division
Rob Martínez	State Historian
Tanya Vigil	Bureau Chief, Records Management Division
Leo Lucero	Director, Records Management Division
Nicolasa Chávez	Deputy State Historian
Jonathan Pringle	Director, State Archives
Margarita Romero	State Archives
Dena Hunt	State Archives
Elena Perez-Lizano	Bureau Chief, State Archives
Nicholas Henderson	Administrative Law Division
Justin Herrera	Administrative Law Division

#### Public Present

Geoff Mamerow  
Martha Huereque  
cgbaca  
GuilhermeV  
Chris Mechels  
tclark  
Fabian Rodriguez

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**Hon. Raúl Torrez**  
*Attorney General*

**Hon. Joseph Maestas**  
*State Auditor*

**Hon. Maggie Toulouse Oliver**  
*Secretary of State*

**Debra Garcia y Griego**  
*Secretary, Department of Cultural Affairs*

**Robert E. Doucette Jr.**  
*Secretary, General Services Department*

**Stephanie Wilson**  
*State Law Librarian, Supreme Court Law Library*

**I. OPENING ACTIVITIES**

**A. Call to Order**

Acting Chair McCreesh called the meeting to order at 10:00 a.m.

**B. Approval of the Agenda**

Acting Chair McCreesh entertained a **MOTION** to approve the agenda.

Mr. Colón **MOVED**. Ms. Conn **SECONDED**. The motion **PASSED UNANIMOUSLY** on a roll call vote.

**C. Approval of the Minutes of the November 21, 2023, Regular Meeting**

Acting Chair McCreesh entertained a **MOTION** to approve the minutes. Mr. Colón **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED** on a roll call vote.

**II. PRESENTATIONS**

**A. Audit Report -- Geoff Mamerow, Southwest Accounting Solutions**

Mr. Mamerow presented the FY23 Audit Report, stating that once again the report had an unmodified opinion, with zero findings, and that the agency received one of the best opinions in the entire state. (The Audit Report was presented following the Annual and Director's Reports due to technical issues.)

**B. FY23 Annual Report**

Deputy Chávez presented the Annual Report and thanked staff for their hard work.

**C. Director's Report**

Deputy Chávez reported on current staffing and vacancy rates, provided information regarding fiscal year 2024 budget, and reported that the roof project had been completed.

**III. PUBLIC COMMENT**

Mr. Mechels expressed concerns generally about enforcement of state agencies' compliance with rulemaking procedures and records retention.

**IV. SCHEDULING OF NEXT MEETING**

Acting Chair McCreesh scheduled the next meeting for April 23, 2024.

**V. ADJOURNMENT**

Acting Chair McCreesh entertained a **MOTION** to adjourn. Ms. Wilson **MOVED**. Ms. Conn **SECONDED**. The motion **PASSED UNANIMOUSLY** by roll call vote.

Submitted by: \_\_\_\_\_  
Dr. Rick Hendricks, State Records Administrator      Date

Attested by: \_\_\_\_\_  
Robert E. Doucette, Commission Chair                      Date

Minutes Approved on: \_\_\_\_\_

