

MINUTES OF THE STATE COMMISSION OF PUBLIC RECORDS
REGULAR HYBRID MEETING – August 27, 2024
1205 Camino Carlos Rey, Santa Fe, NM 87505

Members Present

Robert E. Doucette, Jr.	Chair, General Services Department
Hosho	Attorney General, Designee
McCreesh, Esq.	
Stephanie Wilson	State Law Librarian, Supreme Court Law Library
Brian Colón, Esq.	Secretary of the State, Designee
Max DeAzevedo, Esq.	Department of Cultural Affairs, Designee
Andrea Salazar	State Auditor, Designee

Staff Present

Rick Hendricks, Ph.D.	State Records Administrator
Georgette L. Chávez	Deputy State Records Administrator
Samantha J. Fenrow, Esq.	Legal Counsel, SRCA
Matt Ortiz	Director, Administrative Law Division
Tanya Vigil	Bureau Chief, Records Management Division
Leo Lucero	Director, Records Management Division
Dena Hunt	Senior Archivist
Elena Perez-Lizano	Bureau Chief, State Archives
Eldon Vita	End User Support, Information Technology Management Division
Jonathan Pringle	Director of State Archives
Margarita Romero	State Archives
Justin Herrerra	Administrative Support Division
Rebecca Guay, Esq.	Counsel to the Commission, Department of Justice

Public Present

Yvette
Jade
Darla Garcia
Stephannie Ortiz
Melissa Mitchell
Danielle
Stephannie Ortiz
Madelyn Krassner

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Hon. Raúl Torrez
Attorney General

Hon. Joseph Maestas
State Auditor

Hon. Maggie Toulouse Oliver
Secretary of State

Debra Garcia y Griego
Secretary, Dept. of Cultural Affairs

Robert E. Doucette Jr.
Secretary, General Services Department

Stephanie Wilson
Supreme Court Law Librarian

I. OPENING ACTIVITIES

A. Call to Order

Chair Doucette called the meeting to order at 10:00 a.m.

B. Approval of the Agenda

Chair Doucette entertained a **MOTION** to approve the agenda.

Ms. Wilson **MOVED**. Mr. McCreesh **SECONDED**. The motion **PASSED UNANIMOUSLY**.

C. Approval of the minutes of the February 20, 2024, Regular Meeting

Ms. Wilson made a **MOTION** to approve the minutes. Mr. McCreesh **SECONDED**. The motion **PASSED UNANIMOUSLY**.

II. ACTION ITEMS

A. Adoption of FY25 Commission of Public Records Reasonable Meeting Notice

Resolution pursuant to the Open Meetings Act, Section 10-15-1 (D) NMSA 1978

Mr. McCreesh **MOVED**. Ms. Wilson **SECONDED**. The motion **PASSED UNANIMOUSLY**.

B. Presentation of FY26 Appropriation Request, Ruben Rivera and Darlene Martinez

C. Reappointment of Jonathan Pringle, Director of State Archives, to the New Mexico Historical Records Advisory Board pursuant to New Mexico Administrative Code (NMAC) Section 1.13.9.11.

Ms. Salazar **MOVED**. Ms. Wilson **SECONDED**. The motion passed **UNANIMOUSLY**.

D. Reappointment of Elizabeth Ehrnst, to the New Mexico Historical Records Advisory Board pursuant to New Mexico Administrative Code (NMAC) Section 1.13.9.11.III.

Chair Doucette **MOVED** to table this action item until the next meeting so that Ms. Ehrnst could be present at the meeting. Ms. Salazar **SECONDED**. The motion passed **UNANIMOUSLY**.

III. PRESENTATIONS

Director's Report

Deputy Chávez reported on current staffing and vacancy rates and provided information regarding fiscal year 2024 budget.

IV. PUBLIC COMMENT

There was no public comment.

V. SCHEDULING OF NEXT MEETING

Chair Doucette scheduled the next meeting for November 19, 2024.

VI. ADJOURNMENT

Chair Doucette entertained a **MOTION** to adjourn. Ms. Wilson **MOVED**. Mr. McCreesh **SECONDED**. The motion **PASSED UNANIMOUSLY**.

Submitted by: _____

Dr. Rick Hendricks, State Records Administrator

Date

Attested by: _____
Robert E. Doucette, Jr., Commission Chair Date
Minutes Approved on: _____

