**MINUTES OF THE STATE COMMISION OF PUBLIC RECORDS**

**REGULAR HYBRID MEETING – June 10, 2025**

**1205 Camino Carlos Rey, Santa Fe, NM 87505**

**Members Present**

Jennifer Conn Chair, Deputy Secretary, General Services Department

Hosho McCreesh. Attorney General, Designee

Brian Colón, Esq. Secretary of the State, Designee

Max DeAzevedo. Department of Cultural Affairs, Designee

Susanne Roubidoux, Esq. State Auditor, Designee

**Staff Present**

Rick Hendricks, Ph.D. State Records Administrator

Dena Hunt Senior Archivist

Lucas Iben Chief Information Officer

Clovice Yinkfu User-Support

Jonathan Pringle Director of State Archives Division

Margarita Romero State Archives

Elena Perez-Lozano Archives Bureau Chief

Sean Dickerson Senior Archivist

Tanya Vigil Agency Analysis Bureau Chief

Leo Lucero Director, Records Management Division

Cassandra Baca Agency Analyst

Dennis Branch Editor, *New Mexico Register*

Nicholas Henderson Administrative Law

**Public Present**

Feather Candelaria

Susan Montoya

Seidy Chavez

Heather Vigil-Clark

Stephine Otero

M. Villanueva

Geoff Mamerow

Odette Desgeorges

M. Barbero

Lilly MM

Crystal Martinez

# **OPENING ACTIVITIES**

## **Call to Order**

Designee DeAzevedo, acting in the absence of a chair, called the meeting to order at 10:07 a.m.

## **Approval of the Agenda**

Mr. DeAzevedo entertained a **MOTION** to approve the agenda.

Mr. Colón **MOVED**. Ms. Conn **SECONDED**. The motion **PASSED UNANIMOUSLY by Roll-Call Vote**.

## **Approval of the minutes of December 17, 2024, Regular Meeting**

Mr. DeAzevedo entertained a **MOTION** to approve the minutes. Mr. Colón **MOVED** to approve the minutes as amended. Ms. Conn **SECONDED**. The motion **PASSED UNANIMOUSLY by Roll-Call Vote**.

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**II. ACTION ITEMS**

1. Election of Chair and Secretary

Mr. DeAzevedo called for nominations for Chair. Mr. Colón N**OMINATED** Ms. Conn. Ms. Conn agreed to accept the nomination. Mr. Colón **MOVED** to close the nominations. Mr. DeAzevedo **SECONDED. The** motion **PASSED UNANIMOUSLY by Roll-Call Vote**. Mr. Colón **MOVED** to elect Ms. Conn by acclamation. Mr. DeAzevedo **SECONDED**. The motion **PASSED UNANIMOUSLY by Roll-Call Vote**.

Election of Secretary

Chair Conn **NOMINATED** State Law Librarian Stephanie Wilson. Mr. Colón **MOVED** to close the nominations. Mr. DeAzevedo **SECONDED.** The motion **PASSED UNANIMOUSLY by Roll-Call Vote**. Mr. Colón **MOVED** to elect Ms. Wilson by acclamation. Mr. DeAzevedo **SECONDED**. The motion **PASSED UNANIMOUSLY by Roll-Call Vote**.

1. Adoption of Fiscal Year 2026 Commission of Public Records Reasonable Open Meeting Notice Resolution (OMA)

Chair Conn entertained a **MOTION** to approve the FY26 OMA. Mr. Colón **SECONDED.** The motion **PASSED UNANIMOUSLY by Roll-Call Vote**.

**III. PRESENTATIONS**

## Audit Report – Southwest Accounting Solutions, LLC

Mr. Geoff Mamerow presented a summary of his audit report to the Commission. He stated that it was an unmodified opinion and that there were no findings. He praised the financial team and agency leadership.

1. Director’s Report

Dr. Hendricks reported on the current budget situation, staffing, and vacancy rates. He invited the commission to read the division highlights.

**IV. PUBLIC COMMENT**

Chair Conn called for public comments, but there were none.

**V. SCHEDULING OF NEXT MEETING**

The next regular meeting was set for August 19, 2025. At the request of Chair Conn, the meeting time was set at 11 AM.

**VI. ADJOURNMENT**

Chair Conn **MOVED** to adjourn. Mr. **DeAzevedo.**  **SECONDED**. The motion **PASSED UNANIMOUSLY by Roll-Call Vote**.

Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dr. Rick Hendricks, State Records Administrator Date

Attested by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy Secretary Jennifer Conn, Commission Chair Date

Minutes Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 