COMMISSION OF PUBLIC RECORDS Your Access to Public Information

# MINUTES OF THE STATE COMMISION OF PUBLIC RECORDS REGULAR HYBRID MEETING - August 27, 2024 1205 Camino Carlos Rey, Santa Fe, NM 87505

**Members Present** 

Robert E. Doucette, Jr.

Hosho

McCreesh, Esq.

Stephanie Wilson

Brian Colón, Esq.

Max DeAzevedo, Esq.

Andrea Salazar

Chair, General Services Department

Attorney General, Designee

State Law Librarian, Supreme Court Law Library

Secretary of the State, Designee

Department of Cultural Affairs, Designee

State Auditor, Designee

Staff Present

Rick Hendricks, Ph.D.

Georgette L. Chávez

Samantha J. Fenrow, Esq.

Matt Ortiz

Tanya Vigil Leo Lucero

Dena Hunt

Elena Perez-Lizano

Eldon Vita Jonathan Pringle

Margarita Romero

Justin Herrerra

Rebecca Guay, Esq.

State Records Administrator

Deputy State Records Administrator

Legal Counsel, SRCA

Director, Administrative Law Division

Bureau Chief, Records Management Division

Director, Records Management Division

Senior Archivist

Bureau Chief, State Archives

End User Support, Information Technology Management Division

Director of State Archives

State Archives

Administrative Support Division

Counsel to the Commission, Department of Justice

**Public Present** 

Yvette

Jade

Darla Garcia

Stephannie Ortiz

Melissa Mitchell

Danielle

Stephannie Ortiz Madelyn Krassner

1205 Camino Carlos Rey | Santa Fe, NM 87507 | www.srca.nm.gov

Hon, Raul Torrez Attorney General

Hon, Joseph Macstas State Auditor

Hon, Maggie Toulouse Oliver Secretary of State

Debra Garcia y Griego Secretary, Dept. of Cultural Affairs

Robert E. Doucette Jr. Secretary, General Services Department

Stephanie Wilson Supreme Court Law Librarian

#### I. OPENING ACTIVITIES

- A. Call to Order
  Chair Doucette called the meeting to order at 10:00 a.m.
- B. Approval of the Agenda Chair Doucette entertained a MOTION to approve the agenda. Ms. Wilson MOVED. Mr. McCreesh SECONDED. The motion PASSED UNANIMOUSLY.
- C. Approval of the minutes of the February 20, 2024, Regular Meeting Ms. Wilson made a MOTION to approve the minutes. Mr. McCreesh SECONDED. The motion PASSED UNANIMOUSLY.

### II. ACTION ITEMS

- A. Adoption of FY25 Commission of Public Records Reasonable Meeting Notice Resolution pursuant to the Open Meetings Act, Section 10-15-1 (D) NMSA 1978 Mr. McCreesh MOVED. Ms. Wilson SECONDED. The motion PASSED UNANIMOUSLY.
- B. Presentation of FY26 Appropriation Request, Ruben Rivera and Darlene Martinez
- C. Reappointment of Jonathan Pringle, Director of State Archives, to the New Mexico Historical Records Advisory Board pursuant to New Mexico Administrative Code (NMAC) Section 1.13.9.11.
  Ms. Salazar MOVED. Ms. Wilson SECONDED. The motion passed UNANIMOUSLY.
- D. Reappointment of Elizabeth Ehrnst, to the New Mexico Historical Records Advisory Board pursuant to New Mexico Administrative Code (NMAC) Section 1.13.9.11.III. Chair Doucette MOVED to table this action item until the next meeting so that Ms. Ehrnst could be present at the meeting. Ms. Salazar SECONDED. The motion passed UNANIMOUSLY.

# III. PRESENTATIONS

Director's Report

Deputy Chavez reported on current staffing and vacancy rates and provided information regarding fiscal year 2024 budget.

#### IV. PUBLIC COMMENT

There was no public comment.

### V. SCHEDULING OF NEXT MEETING

Chair Doucette scheduled the next meeting for November 19, 2024.

### VI. ADJOURNMENT

Chair Doucette entertained a MOTION to adjourn. Ms. Wilson MOVED. Mr. McCreesh SECONDED. The motion PASSED UNANIMOUSLY.

Submitted by: The Landwar Dr. Rick Hendricks, State Records Administrator Date

Attested by: 12 24 Min 34		19 NW	2024
For Robert E. Doucette, J	r, Commission Chair	Date	,
Minutes Approved on:	19 24		

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