

**COMMISSION OF PUBLIC RECORDS  
DIRECTOR'S REPORT  
JUNE 16, 2026**

**PERSONNEL UPDATE**

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- **Hires**

**BUDGET UPDATE**

- **FY26 Budget Balances**

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- **RMD**
- **ITMD**
- **SANM**
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**NEW MEXICO STATE RECORDS CENTER AND ARCHIVES STATISTICS**

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**PERSONNEL**

The agency has 8 vacancies out of 35 positions, which places our vacancy rate at 23% percent.

**BUDGET**

**FY26 Budget**

As of June 1, 2026, our general fund balance in the 200 category was \$371,529; the balance in the 300 category was \$4,578; and the 400 category balance was \$15,345.

**DIVISION HIGHLIGHTS**

**ALD**

During the third quarter of FY26, all rule updates to the *New Mexico Administrative Code* were published within 30 days. The rules were available online an average of 5 days after the effective date. In addition, 103 rulemaking actions, 41 notices of rulemaking were filed and published by the established deadlines. The ALD also provided 3 large group trainings, as well as 13 individual trainings.

**RMD**

During the third quarter of FY26, the RMD provided 12 virtual records management and information trainings to 225 public employees. The division pulled and processed 610 boxes within 24 business hours. Also, 1,351,130 units of public records that met their legal retention were validated and processed. There were requests for destruction for 1,343,465 electronic records, and 7,665 boxes.

**ITMD**

In the third quarter, ITMD continued updating the SRCA website with relevant and current information. The division also responded to approximately 67 helpdesk requests within a 2-hour timeframe. In addition, the division assisted with the digital archives storage solution.

**SANM**

During the third quarter of FY26, SANM entered 1,100 new descriptive records, and updated 8,166 existing records in HERITAGE. Included were records pertaining to driving while intoxicated and domestic violence cases in the Bernalillo Metropolitan Court Records (Collection No. 1999-029). In addition, SANM welcomed 76 on-site visitors and received 113 off-site requests.

**OSH**

The state historian attended 1 Cultural Properties Review Committee meetings and 2 Historic Marker Committee meetings in the third quarter of FY26. OSH also received 176 research inquiries. All received responses within 2 business days and were provided full responses within 14 business days. The OSH staff also provided 8 educational, research, preservation, and outreach activities.

February 1, 2026 – April 30, 2026

Record Center Stats:

Type of Record Transaction	Boxes Brought in for Storage	Boxes Withdrawn	Withdrawn Boxes Returned	Boxes Perm Withdrawn	Boxes Transferred to Archives	Boxes Destroyed in the Records Center (zapped).	Boxes Brought in for Destruction
<b>Agency Name</b>							
Architects, New Mexico Board of Examiners for	0	2	2	0	0	0	0
Bar Examiners, Board of	0	12	10	0	0	0	0
Children Youth and Families Department	50	42	64	0	0	0	10
Corrections Department, New Mexico	316	17	16	0	0	0	0
Educational Retirement Board, New Mexico	0	0	0	0	0	0	115
Health, New Mexico Department of	48	1	0	0	0	0	0
Human Services Department, New Mexico	0	254	292	0	0	0	240
Medical Board, New Mexico	0	29	25	0	0	0	0
Nursing, New Mexico Board of	0	23	23	0	0	0	0
Parole Board, New Mexico	21	0	0	0	0	0	0
Personnel Office, New Mexico State	4	30	27	0	0	0	0
Public Records, Commission of	0	0	0	0	0	0	19
Racing Commission, New Mexico	0	0	4	0	0	0	0
Regulation and Licensing Department, New Mexico	16	17	17	0	0	0	0
Retiree Health Care Authority	0	1	3	0	0	0	0
School for the Deaf, New Mexico	0	4	3	0	0	0	0
Secretary of State, New Mexico	6	20	0	0	0	0	0
Superintendent of Insurance, Office of the	32	1	0	0	0	0	0
Transportation, New Mexico Department of	0	0	0	0	0	0	96
<b>TOTAL EXECUTIVE AGENCIES</b>	<b>493</b>	<b>453</b>	<b>486</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>480</b>

<b>NON-EXECUTIVE AGENCIES</b>							
Counties	0	0	0	0	0	0	124
District Attorney Offices	0	2	0	0	0	0	0
Legislative Council Service, New Mexico	29	8	9	0	0	0	0
Magistrate Courts	0	1	1	0	0	0	0
Metropolitan Court, Bernalillo County	180	60	47	0	0	0	342
<b>TOTAL NON-EXECUTIVE AGENCIES</b>	<b>209</b>	<b>71</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>466</b>

<b>GRAND TOTAL</b>	<b>702</b>	<b>524</b>	<b>543</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>946</b>
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On-site Stats:

Agency	Number of Boxes
Admin Office of the Courts	19
Charter School	125
Children, Youth & Families Department	10
Colleges/Universities	1,128

Counties	1,342
Department of Game and Fish	39
Department of Health	438
Department of Homeland Security & Emergency Management	129
District Attorney Offices	132
District Courts	159
Health Care Authority	3,139
New Mexico Military Institute	34
NM Early Childhood Education and Care Department	85
Public Education Department	3
Public Schools	24
State Personnel Board	51
<b>Total</b>	<b>6,857</b>

<b>Agency</b>	<b>Number of Mixed Media</b>
Colleges/Universities	352
Public Defender	73
<b>Total</b>	<b>425</b>

<b>Agency</b>	<b>Number of E-Records</b>
Colleges/Universities	88,689
Compilation Commission	9008
State Records Center & Archives	1414
<b>Total</b>	<b>99,111</b>

<b>Grand Total</b>	<b>106,393</b>
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**STATE ARCHIVES OF NEW MEXICO ACTIVITIES: February 1, 2026 – April 30, 2026**

<b>Title</b>	<b>Identifier</b>	<b>Accession Date</b>	<b>Dates</b>	<b>Extents</b>
Reference Room Book Collection	srca_2026029	4/28/2026	1983 - 2026	2 --- Publications
Reference Room Book Collection	srca_2026019	3/12/2026	2019	1 --- Publications
Peter Van Dresser Papers	srca_2026018	3/2/2026	1935-1983	0.25 --- Linear Feet