

NEW MEXICO STATE RECORDS CENTER AND ARCHIVES
July 22, 2026 – July 21, 2027

Document Storage Box:

Construction: Box shall consist of 60 pt. caliper paperboard with pull string and hinged lid. Assembly shall not include adhesives. The color shall be dark gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
1.	15¼" x 10¼" x 5	1	\$9.64
2.	15¼" x 10¼" x 2	1	\$8.21
3.	12 ¼"x 10 ¼" x 5"	1	\$8.83
4.	12¼" x 10¼" x 2 ½"	1	\$7.27

Full Telescope Box:

Construction: The two-piece box shall consist of a top and bottom assembled from 60 pt. paperboard. The top piece shall be a full telescoping lid shallower than the box bottom height to allow ease of removal. Assembly shall not include adhesives. The color shall be dark gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
5.	12½" x 9½"x3"	1	\$16.01
6.	15" x 11½" x 3"	1	\$17.80
7.	18½" x 14½" x 3	1	\$20.17
8.	20½" x 16½" x 3	1	\$21.64
9.	24½" x 20½" x 3	1	\$24.32
10.	24½" x 20½" x 1 1/2"	1	\$24.18

Clamshell Storage Box:

Construction: One-piece hinged lid box assembled from 60 pt. acid/lignin free paperboard with 3% calcium carbonate buffer (8.5pH). Assembly shall not include adhesives. The color shall be dark gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
11.	12 ¼ " x 10 ¼ "x 1 ¾ "	1	\$8.21
12.	12 ¼ " x 10 ¼ "x 3"	1	\$8.25
13.	15 ¼ " x 10 ¼ " x 1 ¾ "	1	\$8.87
14.	15 ¼" x 10 ¼" x 3"	1	\$9.37

Newspaper Storage Box:

Construction: The two-piece box shall consist of a top and bottom assembled from 60 pt. caliper paperboard. Assembly shall not include adhesives. The color shall be dark gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
15.	17" x 23" x 2½"	1	\$16.96
16.	19" x 25" x 2½"	1	\$23.78
17.	23" x 31" x 3"	1	\$20.51
18.	18" x 13" x 3"	1	\$17.54
19.	25" x 19" x 2½"	1	\$23.78

Negative Storage Box:

Construction: Box shall consist of 60 pt. caliper paperboard with hinged lid. Assembly shall not include adhesives. The color shall be dark gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
20.	12" x 8 1/8" x 5 1/4"	1	\$12.50
21.	12" x 9 1/8" x 6 1/8"	1	\$14.41

Record Storage Box:

Construction: The two piece box shall consist of a top and bottom assembled from B-flute corrugated triple end walls and double layer sides and bottoms (double-faced) board, with separate lid. Assembly shall be self-locking. Assembly shall not include adhesives or metal fasteners. The color shall be white or gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
22.	15"x12"x10"	1	\$10.79

Film Reel Storage Box:

Construction: Two piece box shall consist of a top and bottom. Top shall be full telescope lid assembled from 60 pt. caliper paperboard. Assembly shall not include adhesives. To fit reel sizes listed. The color shall be dark gray.

	<u>Reel Size</u>	<u>Quantity</u>	<u>SRCA Price</u>
23.	7"	1	\$4.70
24.	11"	1	\$12.12
25.	14"	1	\$19.58

Map/Print Roll Storage Box:

Construction: Variable length telescoping box assembled from 60 pt. caliper paperboard. Access to container should be from either end, with self-locking top and bottom. Assembly should not include adhesives. The color shall be dark gray.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
26.	4" x 4" x 25-45"	1	\$31.36
27.	5" x 5" x 25-45"	1	\$13.74
28.	5" x 5" x 48"	1	\$29.40
29.	8" x 10" x 4-60'	1	\$52.52

Drop-Front Storage:

Construction: Two-piece box, front interior side folds down with separate full telescoping lid and metal reinforced edges. Assembled from 60 pt. acid/lignin free paperboard with 3% calcium carbonate buffer (8.5pH). Assembly shall not include adhesives. The color shall be dark gray.

	<u>Dimensions:</u>	<u>Quantity</u>	<u>SRCA Price</u>
30.	10 1/2" x 8 1/2" x 3"	1	\$14.41
31.	12 1/2" x 9 1/2" x 3"	1	\$16.01
32.	14 1/2" x 11 1/2" x 3"	1	\$16.18
33.	20 1/2" x 16 1/2" x 3"	1	\$21.64
34.	15" x 11 1/2" x 3"	1	\$17.62
35.	24 1/2" x 20 1/2" x 3"	1	\$24.32
36.	18 1/2" x 14 1/2" x 3"	1	\$20.17

37.	28½" x 22½" x 3"	1	\$26.64
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File Folders:

Construction: Assembled from 10-pt folder stock board with reinforced full cut one inch tab, sealed with pH neutral PVA. Pre-scored to accommodate up to 1 inch of material per folder. Color shall be light manila. **Note: Folders packaged in quantities of 100**

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
38.	Legal Size	1 box	\$55.65
39.	Letter Size	1 box	\$50.40

Expansion Folders:

Construction: Assembled from 10-pt acid/lignin free folder stock board with 1½ pleat on sides and bottom and pre-scored overhanging flap. Color is light manilla.

	<u>Dimension</u>	<u>Quantity</u>	<u>SRCA Price</u>
40.	Letter	1	\$5.07
41.	Legal	1	\$8.75

Manuscript Folders:

Construction: Assembled from 10-pt acid/lignin free folder stock board with 1" full cut tab. Color shall be light manila. (100 pk)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
42.	Letter	1 box	\$66.15
43.	Legal	1 box	\$71.40

Polyester Transparent Sleeve:

Construction: Polyester film should be Mylar D, 4 mil, L sealed (one long side and one short side sealed).

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
44.	5" x 7"	1	\$1.81
45.	8 ¾" x 11 ¼"	1	\$2.38
46.	8 ¾" x 14 ¼"	1	\$2.77
47.	9 ¼" x 12 ¼"	1	\$2.56
48.	11 ¼" x 14 ¼"	1	\$3.14

Negative/Print Storage Envelopes:

Construction: acid/lignin free 7 pt envelope. Buffered envelopes with 3% calcium carbonate (8.5pH) and Un-buffered envelopes (7.0 pH) (100 pk)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
49.	4 3/8 x 5 3/8" (Buffered)	1	\$ 33.60
50.	5 3/8 x 7 3/8" (Buffered)	1	\$ 45.15
51.	8 ½" x 10 ½" (Buffered)	1	\$ 64.05
52.	4 3/8 x 5 3/8" (Unbuffered)	1	\$ 33.60
53.	4 3/8 x 6 3/8" (Unbuffered)	1	\$ 35.70
54.	5 3/8 x 7 3/8" (Unbuffered)	1	\$ 40.95
55.	8 ½" x 10 ½" (Unbuffered)	1	\$ 64.05

Record Storage Sleeves:

Construction: Non-abrasive 10pt. Acid/lignin free (8.5pH) buffered sleeve. (10 pk)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
56.	7"	1	\$18.30
57.	12"	1	\$18.80
58.	16"	1	\$23.80

Acid-Lignin Free Paper:

Construction: 20lb bond, packaged 500 sheets per pkg. Color white.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
60.	8 1/2" x 11	1 pkg.	\$38.85
61.	8 1/2" x 14	1 pkg.	\$50.95

Archival Corrugated Board:

Construction: Acid/lignin free "b" flute with 3% calcium carbonate buffering (8.5 pH). (25 pk)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
62.	30" x 40"	1	\$12.18
63.	40" x 60"	1	\$18.01

Print and Map Folder Stock:

Construction: Acid/lignin free 20 pt sheets with calcium carbonate buffering (8.5 pH)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
64.	30" x 40"	1	\$135.66
65.	36" x 48"	1	\$171.36
66.	40" x 60"	1	\$273.21

Blotting Paper:

Construction: 100% cotton, 20pt. sheet acid/lignin free. (10/Case)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
67.	19" x 25" (grain short)	1 Case	\$52.66
68.	25" x 38" (grain long)	1 Case	\$132.29

Acid Free Tissue:

Construction: Thin (.001) translucent, soft acid/lignin free tissue.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
69.	40" x 1000ft (Roll)	1	\$269.43

White Gloves:

Construction: White cotton machine washable (12/Pkg)

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
70.	Small	1 pkg.	\$37.17
71.	Medium	1 pkg.	\$37.17
72.	Large	1 pkg.	\$37.17

73.	Xlarge	1 pkg.	\$37.17
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Wei-To Deacidification Spray:

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
74.	16 oz. Pump Spray	1 case	\$60.27

Filoplast Tapes:

Translucent with neutral pH adhesive.

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
75.	¾" x 164ft	1	\$32.17
76.	1" x 100	1	\$21.80

Bone Folders:

Natural bone with one pointed end and one end rounded.

	<u>Dimensions</u>	<u>Quantity(ea)</u>	<u>SRCA Price</u>
77.	¾ x 5½"	1	\$9.37
78.	1" x 8"	1	\$18.74

Micro-Spatulas:

	<u>Dimensions</u>	<u>Quantity(ea)</u>	<u>SRCA Price</u>
79.	8" stainless steel	1	\$31.01

3M Double-Sided Tape:

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
80.	¼" x 36 yds	1	\$14.97
81.	½" x 36 yds	1	\$23.98
82.	1" x 36 yds	1	\$36.28

Preservation Quality Foil-Back Spine Labels:

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
85.	1" x 1 ½"	1 Pkg.	\$26.09

Laser-Print Acid-Free Box Labels:

	<u>Dimensions</u>	<u>Quantity</u>	<u>SRCA Price</u>
86.	3 x 4¼"	1 pkg.	\$55.06
87.	2 x 4¼"	1 pkg.	\$55.06

Crystal Clear Mylar D Rolls:

	<u>Dimensions</u>	<u>Gauge</u>	<u>Quantity</u>	<u>SRCA Price</u>
88.	40" x 100"	.002	1	\$294.80
89.	40" x 100"	.004	1	\$340.04

Identi-Pen Dual Point Marking Pen:

	<u>Quantity</u>	<u>SRCA Price</u>
90.	PIP Fade Proof Pen (each)	\$4.96

7-Day Replacement Chart:

	<u>Quantity</u>	<u>SRCA Price</u>
91.	100-52	\$79.79

Vacuum Cleaner Bags for Metro Data Vac Pro 3:

93. 3 Ply disposable paper bag part #DVSPB Quan-1 pkg.

SRCA Price

\$16.96