

**TITLE 1            GENERAL GOVERNMENT ADMINISTRATION**  
**CHAPTER 5        PUBLIC PROPERTY PROCUREMENT AND MANAGEMENT**  
**PART 9            PUBLIC FACILITY NAMING**

**1.5.9.1            ISSUING AGENCY:** General Services Department (GSD) Facilities Management Division.  
[1.5.9.1 NMAC - N, 10/30/2018]

**1.5.9.2            SCOPE:** All executive branch agencies with facilities under the control of the general services department.  
[1.5.9.2 NMAC - N, 10/30/2018]

**1.5.9.3            STATUTORY AUTHORITY:** Section 15-3B-1, *et. seq.*, NMSA 1978 as amended.  
[1.5.9.3 NMAC - N, 10/30/2018]

**1.5.9.4            DURATION:** Permanent.  
[1.5.9.4 NMAC - N, 10/30/2018]

**1.5.9.5            EFFECTIVE DATE:** October 30, 2018 unless a later date is cited at the end of a section or paragraph.  
[1.5.9.5 NMAC - N, 10/30/2018]

**1.5.9.6            OBJECTIVE:** The objective of this rule is to establish a fair, uniform, clear and effective process to develop a list of potential names for public facilities and for the removal of names from public facilities.  
[1.5.9.6 NMAC - N, 10/30/2018]

**1.5.9.7            DEFINITIONS:**

- A.            “Department”** means the general services department.
- B.            “Division”** means the facilities management division of the department.
- C.            “Public facility”** means a building or other real property under the control of the division.
- D.            “Secretary”** means the secretary of general services.

[1.5.9.7 NMAC - N, 10/30/2018]

**1.5.9.8            LIST DEVELOPMENT:** The secretary shall follow the below prescribed procedure for naming any public facility:

- A.            The secretary shall announce the department’s intent to name a public facility on a publically available website.**
- B.            The announcement shall identify the public facility to be named, solicit proposed names from interested parties, allow at least 15 days for the submission of names, and specify the submission method.**
- C.            The secretary shall review the submitted names in consultation with the leadership of the agency or agencies that use the public facility and develop a list of name(s) to transmit to the governor for consideration.**
- D.            The secretary shall submit this list to the governor no more than 15 days after the expiration of the submission deadline in the announcement.**
- E.            If no proposed names are submitted to the department before the applicable deadline, the secretary may select a name and submit only this name to the governor.**

[1.5.9.8 NMAC - N, 10/30/2018]

**1.5.9.9            FORMAL NAMING:** The governor may select a name from the list submitted by the secretary in accordance with statute and issue a proclamation formally naming the public facility. The governor may choose not to name the public facility or may choose to request another list of names.  
[1.5.9.9 NMAC - N, 10/30/2018]

**1.5.9.10          REMOVAL OF NAME:** A public facility shall not be named for a public officer or other person who has been convicted of a felony. The division shall remove the name from a public facility named for such person immediately upon conviction, whether or not another name has been offered or approved for substitution and renaming. The division shall remove the name within 10 days of the conviction and notify the occupying agencies of the removal.

[1.5.9.10 NMAC - N, 10/30/2018]