

**TITLE 6            PRIMARY AND SECONDARY EDUCATION**  
**CHAPTER 66       SCHOOL PERSONNEL - CONTRACTS**  
**PART 3             LICENSED SCHOOL ADMINISTRATOR CONTRACT**

**6.66.3.1            ISSUING AGENCY:** Public Education Department  
[09-30-97, 07-30-99; 6.66.3.1 NMAC - Rn, 6 NMAC 4.3.2.1, 12-29-00; A, 10-31-06]

**6.66.3.2            SCOPE:** This rule applies to local school boards, charter schools, and licensed school administrators.  
[09-30-97; 6.66.3.2 NMAC - Rn, 6 NMAC 4.3.2.2, 12-29-00; A, 10-31-06]

**6.66.3.3            STATUTORY AUTHORITY:** This rule is adopted pursuant to Sections 22-2-1, and 22-10A-21 NMSA 1978.  
[09-30-97; 6.66.3.3 NMAC - Rn, 6 NMAC 4.3.2.3, 12-29-00; A, 10-31-06]

**6.66.3.4            DURATION:** Permanent  
[09-30-97; 6.66.3.4 NMAC - Rn, 6 NMAC 4.3.2.4, 12-29-00]

**6.66.3.5            EFFECTIVE DATE:** May 30, 1998, unless a different date is cited at the end of a section.  
[09-30-97, 05-30-98; 6.66.3.5 NMAC - Rn, 6 NMAC 4.3.2.5, 12-29-00]

**6.66.3.6            OBJECTIVE:** To provide local school boards and charter schools with a form employment contract approved by the public education department for licensed school administrators in accordance with the requirements of Section 22-10A-21, supra.  
[09-30-97; 6.66.3.6 NMAC - Rn, 6 NMAC 4.3.2.6, 12-29-00; A, 10-31-06]

**6.66.3.7            DEFINITIONS:**  
A. "Department" means the public education department (PED).  
B. "Local school board" or "board" means the governing body of a school district or charter school.  
C. "School district" means an area of land established as a political subdivision of the state for the administration of public schools and segregated geographically for taxation and bonding purposes.  
[09-30-97; 6.66.3.7 NMAC - Rn, 6 NMAC 4.3.2.7, 12-29-00; A, 10-31-06]

**6.66.3.8            REQUIREMENTS:**  
A. All administrator contracts shall be uniform and shall substantially conform to the model set forth below, with proper names being inserted where generic description are currently found. As used herein, "substantially conform" means that all administrative contracts shall at a minimum contain the following caption, terms, and signatories, and be subject to appropriate editing and word insertion in place of the blanks:

(1) (caption) The board of education of \_\_\_\_\_, New Mexico, herein called board, and \_\_\_\_\_, herein called administrator, agree:

(2) (term) The administrator shall be employed by the board for a period beginning \_\_\_\_\_, \_\_\_\_\_, and ending \_\_\_\_\_, \_\_\_\_\_, as \_\_\_\_\_ of the school district, county of \_\_\_\_\_, New Mexico.

(3) (term) The administrator shall during the term of his (her) employment faithfully perform the duties pertaining to his (her) position, administer the duties assigned by the superintendent of the school district, and abide by the rules and regulations of the department and local board of education.

(4) (term) This contract and the parties hereto are and shall continue to be subject to applicable laws of the state of New Mexico and the rules and regulations of the department and local board of education as they may exist. This contract may be canceled by the board for cause, including unsatisfactory work performance, incompetence, insubordination, physical or mental inability to perform the required duties or for any other good and just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico statutes and any applicable rules and regulations of the department and local board of education.

(5) (term) This contract may also be canceled by the board for cause not personal to the administrator when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or

