

**TITLE 8            SOCIAL SERVICES**  
**CHAPTER 14    JUVENILE JUSTICE**  
**PART 21        CLASSIFICATION AND PROGRAMS**

**8.14.21.1        ISSUING AGENCY:** Children, Youth and Families Department.  
[8.14.21.1 NMAC - N, 6/1/2010]

**8.14.21.2        SCOPE:** This rule applies to clients and staff of the juvenile justice division, also referred to as juvenile justice services, of the children, youth and families department.  
[8.14.21.2 NMAC - N, 6/1/2010]

**8.14.21.3        STATUTORY AUTHORITY:** Sections 32A-1-1 et seq., 32A-2-1 et seq., 32A-3-1 et seq., 32A-4-1 et seq., 32A-11-1 et seq., 32A-15-1 et seq. NMSA 1978 Comp., as amended.  
[8.14.21.3 NMAC - N, 6/1/2010]

**8.14.21.4        DURATION:** Permanent.  
[8.14.21.4 NMAC - N, 6/1/2010]

**8.14.21.5        EFFECTIVE DATE:** June 1, 2010, unless a later date is cited at the end of a section.  
[8.14.21.5 NMAC - N, 6/1/2010]

**8.14.21.6        OBJECTIVE:** To establish standards and guidelines for programs which serve the best interest of the clients, persons and property under the supervision or in the custody of the department including implementation of Cambiar New Mexico. This rule further establishes guidelines to address the safety of clients and staff and for the protection of department resources. This rule emphasizes the value and importance of staff in the delivery of services to our clients.  
[8.14.21.6 NMAC - N, 6/1/2010]

**8.14.21.7        DEFINITIONS:**

**A.        “Cambiar (Change) New Mexico”** refers to the name designated by the children, youth and families department (CYFD) for its juvenile justice reform initiative that focuses on rehabilitation and relationships. Clients and juvenile justice services’ staff members build one-on-one relationships with each other and learn to interact in a completely different way than the old “correctional” model. Group building activities designed to build trust and communication are key components as well as family and community involvement.

**B.        “Client”** refers to a person who is committed to the custody of the CYFD juvenile justice services or who is receiving services from CYFD’s juvenile justice services.

**C.        “Department”** refers to the New Mexico children, youth and families department.

**D.        “Director”** refers to the juvenile justice services director.

**E.        “Facility”** refers to a facility operated by, or on behalf of the CYFD’s juvenile justice services, or any other facility or location designated by the juvenile justice services director to house or provide care to clients committed to the custody of CYFD.

**F.        “Juvenile justice services” or “juvenile justice division”** refers to the organizational unit within CYFD that operates juvenile justice facilities, and provides other services under the Delinquency Act, NMSA 1978 section 32A-2-1 et seq.

**G.        “Media”** refers to representatives of general circulation newspapers and news magazines sold through newsstands or mail subscriptions to the general public; representatives of news programs on radio or television stations that hold federal communications commission licenses; and news services that provide material to these news outlets.

**H.        “Multi-disciplinary team” or “MDT”** refers to the team that meets at the facility to develop, monitor, and revise client plans for placement and services. The team includes the client and family member(s), and behavioral health, education, medical, a security representative, the juvenile probation and parole officer and a transition coordinator if assigned.

**I.        “Secretary”** refers to the cabinet secretary of CYFD.

**J.        “Secure facility”** refers to Camino Nuevo youth center, J. Paul Taylor center, youth diagnostic and development center or any other facility designated a secure facility by the director of juvenile justice services.

**K.        “Staff”** refers to employee(s) of CYFD.

**L. “Superintendent”** refers to the chief administrator at a JJS facility.

**M. “Youth care specialist”** refers to juvenile justice services security employees whose primary duties include working directly with clients.  
[8.14.21.7 NMAC - N, 6/1/2010]

**8.14.21.8 CLIENT PROGRAMS:** Clients placed in the care and custody of juvenile justice services are programmed, housed and receive services at the most appropriate level and location available. Juvenile justice services provides social services programming that makes available a range of resources appropriate to the needs of each client including individual, group, family, drug and alcohol, and special needs treatments and interventions, depending on client needs, placement and treatment level.  
[8.14.21.8 NMAC - N, 6/1/2010]

**8.14.21.9 CLIENT CLASSIFICATION:** Juvenile justice services develops, maintains and makes available to clients and staff classification procedures which specify the measures used in determining the risk levels of clients, the most appropriate housing and services levels for clients, the frequencies of reviewing client progress and the criteria for status changes.  
[8.14.21.9 NMAC - N, 6/1/2010]

**8.14.21.10 STRUCTURED DECISION MAKING:** Each client placed in the care and custody of juvenile justice services has their respective custody level and treatment needs assessed for the risk they present to themselves, other clients, staff and the community. This assessment is based on a standard set of objective criteria developed to provide guidelines for placement in the least restrictive level of supervision available to meet their individual treatment needs.  
[8.14.21.10 NMAC - N, 6/1/2010]

**8.14.21.11 ADMISSION, RECEPTION AND ORIENTATION:** All clients received into the care and custody of juvenile justice services receive a thorough screening, assessment and orientation that includes summary admissions reports, documented program and activity schedules for their orientation period, written orientation materials, required hygienic, bedding and clothing materials and the control, safeguarding or appropriate disposition of their personal property.  
[8.14.21.11 NMAC - N, 6/1/2010]

**8.14.21.12 MULTIDISCIPLINARY TREATMENT TEAMS:** Juvenile justice services supports a multidisciplinary treatment (MDT) team that is trained in the special needs of the population. The MDT is integral to each client’s custody, care, programming and service. Each client may receive an individualized treatment plan specific to a discipline providing a program or service, and these individualized treatment plans are merged into a plan of care, depending on individual client needs and treatment level. The role of the MDT is to assess the client’s overall plan of care, report on the client’s progress, recommend and approve program or status changes and transfers, monitor special needs or accommodations, recommend and approve special requests and assist in the planning of the client’s transition into supervised release. The MDT team’s role is accomplished by providing regular narrative documentation, written input to the monthly progress report and attendance at all MDT team meetings for their respective assigned clients.  
[8.14.21.12 NMAC - N, 6/1/2010]

**8.14.21.13 CASE MANAGEMENT:** Juvenile justice services provides each client a case manager responsible to provide or coordinate case management activities. These activities include assessment of client risk factors, matching client treatment needs with appropriate programs, monitoring the case plans of individual clients, documenting the justifications for case decisions, transition planning and gathering data to evaluate program effectiveness and client program progress. The case manager also coordinates the development of the monthly progress report, filing requests for commitment extensions when necessary, and coordinating supervised release recommendations.  
[8.14.21.13 NMAC - N, 6/1/2010]

**8.14.21.14 PLAN OF CARE:** Juvenile justice services develops and implements a multidisciplinary plan of care for each client that details the personalized program design for each client, includes measureable criteria of expected behavior and accomplishments and specifies the timeframe expected for each achievement.

[8.14.21.14 NMAC - N, 6/1/2010]

**8.14.21.15 THERAPEUTIC AND REHABILITATIVE PROGRAMS:** Juvenile justice services maintains quality driven therapeutic and rehabilitative programs that incorporate the best practices and advances in juvenile justice. All programs have established performance measures, maintain gender parity, have a standardized curriculum of treatment and are sufficiently evaluated to ensure data driven decision making.

[8.14.21.15 NMAC - N, 6/1/2010]

**8.14.21.16 PROGRESS MONITORING:** Each client placed in the care and custody of juvenile justice services has their respective program participation, program retention and ability to display program attributes objectively assessed as part of their rehabilitative progress. This assessment shall guide decision making on treatment levels, privileges and participation in special events or offerings.

[8.14.21.16 NMAC - N, 6/1/2010]

**8.14.21.17 CITIZEN INVOLVEMENT AND VOLUNTEERS:** Juvenile justice services is committed to a positive partnership between the service area and its volunteers. Citizen involvement and volunteering provide additional resources, enhance client programs and services, increases personal contacts for clients and broadens the community support and resources for facilities.

[8.14.21.17 NMAC - N, 6/1/2010]

**8.14.21.18 CRISIS INTERVENTION AND BEHAVIOR MANAGEMENT:** Juvenile justice services endeavors to provide a safe atmosphere in all its facilities for all clients, staff and visitors by working to minimize the impact of a crisis situation and providing specific guidelines for behavior management. To assist in meeting this goal, procedures are developed to inform appropriate personnel of a crisis situation and to protect and promote the rights of each client, including the right to be free from physical or mental abuse.

[8.14.21.18 NMAC - Rp, 8.14.1.23 NMAC, 6/1/2010]

**8.14.21.19 COMMUNITY WORK AND EDUCATION PROGRAM:** Juvenile justice services works toward the successful transition of clients from facilities back into the community. This may include a community work/education program designed to allow approved clients to attend unescorted school or employment opportunities during their commitment to a facility if beneficial to the client and the department or in the best interest of the community.

[8.14.21.19 NMAC - N, 6/1/2010]

**8.14.21.20 COMMUNITY PARTICIPATION:** Juvenile justice services works toward the successful transition of clients from facilities back into the community. This includes allowing approved clients to attend escorted activities, events, or other opportunities during their commitment to a facility if beneficial to the client and the department or in the best interest of the community.

[8.14.21.20 NMAC - N, 6/1/2010]

**8.14.21.21 PROCEDURES:** The juvenile justice services director will make appropriate procedures available to the public but reserves the right to add, delete or modify procedures under the classification and programs policy without notice or comment in furtherance of the mission and goals of the department or service area.

[8.14.21.21 NMAC - N, 6/1/2010]

#### **HISTORY OF 8.14.21 NMAC:**

**Pre-NMAC History:** [RESERVED]

#### **History of Repealed Material:**

8 NMAC 14.1, General Provisions, filed 11/2/98 - Repealed effective 8/31/2005.

8.14.1 NMAC, General Provisions, filed 8/15/2005 - Repealed effective 12/30/2005.

8.14.1 NMAC, General Provisions, filed 12/16/2005 - Repealed effective 6/1/2010.