

**TITLE 16            OCCUPATIONAL AND PROFESSIONAL LICENSING**  
**CHAPTER 13       NURSING HOME ADMINISTRATORS**  
**PART 15            LOST OR STOLEN LICENSE; NAME CHANGE; DUPLICATE LICENSE**

**16.13.15.1        ISSUING AGENCY:** New Mexico Nursing Home Administrators Board  
[10-31-95; 16.13.15.1 NMAC – Rn & A, 16 NMAC 13.15.1, 1-25-2001]

**16.13.15.2        SCOPE:** The provisions in Part 15 of Chapter 13 apply to licensees.  
[10-13-95; 16.13.15.2 NMAC – Rn, 16 NMAC 13.15.2, 1-25-2001]

**16.13.15.3        STATUTORY AUTHORITY:** Part 15 of Chapter 13 is promulgated pursuant to the Nursing Home Administrators Act, NMSA 1978 Section 16-13-6 (1993 Repl. Pamp.).  
[10-31-95; 16.13.15.3 NMAC – Rn, 16 NMAC 13.15.3, 1-25-2001]

**16.13.15.4        DURATION:** Permanent.  
[10-31-95; 16.13.15.4 NMAC – Rn, 16 NMAC 13.15.4, 1-25-2001]

**16.13.15.5        EFFECTIVE DATE:** October 31, 1995.  
[2-24-88...10-31-95; 16.13.15.5 NMAC – Rn, 16 NMAC 13.15.5, 1-25-2001]

**16.13.15.6        OBJECTIVE:** The objective of Part 15 of Chapter 13 is to set forth the requirements regarding procedures for reporting a lost or stolen license or a legal name change, and for obtaining a duplicate license.  
[10-31-95; 16.13.15.6 NMAC – Rn, 16 NMAC 13.15.6, 1-25-2001]

**16.13.15.7        DEFINITIONS:** [RESERVED]  
[10-31-95; 16.13.15.7 NMAC – Rn, 16 NMAC 13.15.7, 1-25-2001]

**16.13.15.8        LOST OR STOLEN LICENSE:** Licensees must give immediate **written** notification to the Board of a lost or stolen license.  
[2-24-88; 10-31-95; 16.13.15.8 NMAC – Rn, 16 NMAC 13.15.8, 1-25-2001]

**16.13.15.9        NAME CHANGE:** Notification to the Board of a name change must be made in writing and must be accompanied by legal proof of the name change (e.g. copy of marriage certificate, divorce decree, etc.).  
[2-24-88; 10-31-95; 16.13.15.9 NMAC – Rn, 16 NMAC 13.15.9, 1-25-2001]

**16.13.15.10       DUPLICATE LICENSE:** A request for a duplicate license must be made in writing and must be accompanied by the required duplicate license fee(s) as specified in Subsections K and L of 16.13.2.8 NMAC.

**A.** A request for a duplicate license with a legal name change must be accompanied by legal proof of the name change.

**B.** Individuals who do not wish to request a duplicate license **must** continue to use the name as it appears in the Board's records in conjunction with his/her NHA professional licensure until the requirements for name change have been met.

[2-24-88; 10-31-95; 16.13.15.10 NMAC – Rn & A, 16 NMAC 13.15.10, 1-25-2001]

**HISTORY of 16.13.15 NMAC:**

**Pre-NMAC History:**

Material in the part was derived from that previously filed with the commission of public records - state records center and archives:

NHA Manual #88-1, Administrative Rules and Regulations of the New Mexico Board of Nursing Home Administrators, filed 01-25-88.

**History of Repealed Material:** [Reserved]

**Other History:**

16 NMAC 13.15, Lost or Stolen License; Name Change; Duplicate License, filed 10-13-95 replaced that relevant portion of NHA Manual #88-1, filed 01-25-88.

16 NMAC 13.15, Lost or Stolen License; Name Change; Duplicate License, filed 10-13-95, renumbered and reformatted to 16.13.15 NMAC, Lost or Stolen License; Name Change; Duplicate License, effective 1-25-2001.